

**Minutes of the Weeting with Broomhill Ordinary Parish Council  
Meeting  
Held in Weeting Village Hall  
on Thursday 18<sup>th</sup> April 2024**

**PRESENT:** Councillors: M. Nairn - Chairman, S. Nairn, P. Nordan, C. Wilkins, I. Childerhouse, T. Childerhouse, B. Smith and Mrs P. Angus – Clerk to the Council.

There was 1 member of the public.

**1. WELCOME**

The chair welcomed everyone to the meeting

**2. APOLOGIES OF ABSENCE**

Cllr M. Lister, District Cllr Sam Chapman-Allen, and District Cllr R Kybird.

**3. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 21st March 2024 all agreed**

The minutes of the Ordinary Parish Council Meeting held on the 21<sup>st</sup> March 2024 were accepted by all who were in attendance as a true record of that meeting, a copy of minutes will be posted on the notice board and the Parish Council website.

**4. COUNCILLOR VACANCY – update on applicants**

We have one applicant so far who was due to attend the meeting tonight, however, due to health reasons she had to cancel. She will be coming to the next meeting and if the Cllrs agree she will be co-opted onto the Council at that meeting.

**5. TO RECEIVE DECLARATIONS OF INTEREST**

None received.

**6. PUBLIC PARTICIPATION**

None

**7. DISTRICT AND COUNTY COUNCILLORS REPORT**

**7.1 District Councillors Report**

District Cllr R. Kybird was not at meeting, however the Chair had spoken to him earlier today:-  
With regard to the planning application for the Cranswick Chicken and Pig farm, Cllrs are advised to go onto the Kings Lynn Planning Portal and make their own comments if they wish.  
Brandon Railway Sidings application – this will go before NCC within the next few days, Cllr Sarah Suggitt from Breckland will be addressing the meeting on our behalf.  
Also with regard to Brandon Railway Station, English Heritage are meeting with the head planning officer and Cllr Sarah Suggitt to discuss what is going to happen to the buildings.

**7.2 County Councillors Report**

Not at meeting

**8. MATTERS ARISING**

**8.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues**

- a) Trod Match Funding – update on extra £6,000 that has been requested from Cllr Eagles annual allowance – to date, the Clerk has not heard back from Cllr Eagle.
- b) To discuss any other Highways matters that have been arisen since the agenda was issued - Cllr S Nairn asked about the holes on the side of the road – Cllr I Childerhouse was due to take a look at these but has not had the time.

**8.2 Playing Field/Open Spaces/ Amenities**

- a) Village Hall Drive – update on repairs and to discuss prevention of misuse of the drive  
Repairs have now been carried out and it is looking good.  
There has been a report of youths churning up the drive on their bikes, dummy CCTV cameras have now been installed, the village hall committee are in agreement with the PC that it would be a good idea to have real CCTV cameras installed later.

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We are waiting for a quote from the groundworkers to reopen the entrance to the overflow car park which will take some of the traffic off the main drive.

- b) Vandalized Electricity Cupboard – The Clerk had received two quotes, one from Beyton Builders @£675 and the other from D J Kimber @ £380, it was agreed to go with the quote from D J Kimber.
- c) To discuss any other Playing Field/Open Spaces matters that have arisen since the agenda was issued – The St Georges flag has been put up on Parrotts Piece.

### 8.3 Annual Parish Meeting May 16<sup>th</sup> 2024 – to discuss and agree local community groups to invite along for the annual report

It was agreed to invite the same as last year which was The Bowls Club, Village Hall, Church, School and Local Police, the Clerk will send out invitations.

### 8.4 Any other matters to discuss

None

## 9. REPORTS

### 9.1 Street Lighting

Street light 123 in Angerstein has now been replaced with an LED.

### 9.2 Sam 2

Position – Site 3, Park View facing West.

Total vehicle count for that period = 30,441

Vehicle count within the speed limit = 28,052

Total speeders = 2,389

Maximum speed limit recorded = 40mph

Cllr Nordan also reported the following

*Regarding a complaint from a parishioner that the recorder is inaccurate, I contacted Westcotec with a view to having the recorder serviced and re-calibrated.*

*I had a response from Tim James who is the Design and development engineer for the company: He said a service and calibration would cost around £170 + VAT and in his opinion given we have had it just on two years, it would be a waste of our Parish Council money.*

*He strongly believes that these particular recorders are highly accurate and very rarely need calibration. He went on to say that as tyres wear down or incorrect tyre pressures can affect a vehicle speedometer, which are measured by the rotation of the axle, typically increases the true speed up to 3 mph hence the SAM2 recorder will always show a lower speed.*

*Our chairman conducted a test and was happy the recorder is working as it should. I too conclude the same having driven past several times.*

*In view of the advice given, we are not going to re-calibrate the SAM2 and save the money.*

### 9.3 Bowls Club

The Following report was received from Jo Nordan – Bowls Captain and was read out at the meeting by Cllr P. Nordan:-

- Lots of work done in preparation for the jubilee year. –Open Day on Mon 27 May with free competition and £60 prize for winners. Jubilee mugs for sale £5 each.
- Old kitchen stripped out, new wall built to create passageway to smoking shed.
- Kitchen now plastered ready to receive new units.
- The time frame for the work on the kitchen has now been extended until July after the risk that grant monies were to be withdrawn.
- Bowls green progressing well after reseeded in the autumn but weeds continuing to be a problem, albeit improving under Jason Myhill who has taken over the green maintenance
- Fence to be erected (hopefully this weekend) along the front edge of the green to stop people stepping onto the grass
- Green is now open for bowling, - Green fees raised to £2.00 per game to cover ongoing costs of green maintenance, competition fees, trophy engraving, match teas etc
- Club competitions begin in May.
- £500 Grant for D Day received and social committee to plan a weekend of events.

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## 9.4 Village Hall

The Village Hall is ticking along nicely and all regular groups are taking full advantage of all utensils etc.

There is still a little space in the hall on Monday afternoon and Tuesday until 4pm.

The driveway has been levelled and everybody is very pleased.

The fire alarm system is now up and running.

All users are very happy that the Parish Council has fixed a camera on the outside wall.

The 130 chairs have all been given a good cleaning and again, we hope the users will respect the fact that four not so young ladies and one boy carried out the cleaning.

We have some extra users over the next few months – two weddings and a few parties, and the hall will be used for the elections and the future Craft show, Concert for D Day and a Comedy play in July.

## 9.5 Weeting Village Life

One new person has applied to advertise in the magazine and we waiting to hear back if they will go ahead. *The member of the public in attendance at the meeting said that it was an excellent magazine.*

## 10. CORRESPONDENCE – To report/note on any correspondence received by the Council (distributed by e-mail and available in hard copy at the meeting)

Email regarding ownership of land on the side of the Village Hall drive.

Email regarding publication of all old agendas along with relevant minutes – *this is not necessary*

Email asking if the Parish Council have a policy on Document Retention -*all Clerks are issued instructions from Norfolk County Council records office on retention of documents – policies are not necessary unless the PC think otherwise.*

Email regarding youths tearing up the Village Hall drive on the bikes.

Email regarding lack of grass cutting in Angerstein Close – *This has since been cut.*

## 11. FINANCE

### 11.1 To agree and sign the payments for March/April invoices

The following payments for March/April invoices were authorised on Thursday the 18th April 2024 the payments were signed off by the Chair

<b>Balance for March (community account only)</b>	<b>£24,619.46</b>
<b>Minus the following direct debits</b>	
Street Lights	£1,125.58
Street Lights Parrotts	£27.03
<b>Total Direct Debits</b>	<b>£1,152.61</b>
<b>Plus, the following receipts</b>	
Bowls Club	£18.75
Precept	£23,500.00
<b>Total Income</b>	<b>£23,518.75</b>
<b>Total after Direct Debits and Income</b>	<b>£46,985.60</b>

Cheques/Bacs	Description	Total
Bacs	E-on Football club electricity	£23.17
Bacs	Bin Collection	£27.42
Bacs	Clerks Salary and expenses	£631.38
Bacs	Village Hall Hire	£30.00
Bacs	New Flags	£239.97
Bacs	PAYE 4th qtr.	£446.40
Bacs	NALC Annual Subscription	£400.72
Bacs	Security cameras for Village Hall	£18.45
Bacs	Printer inks and book of stamps	£85.89
Bacs	Village Hall Drive repairs	£1,566.00
<b>Total Cheques / BACS paid</b>		<b>£3,469.40</b>
<b>Balance in Community Account April 2024</b>		<b>£43,516.20</b>
<b>Balance in savings account - £87.51 interest paid 5/4/24</b>		<b>£10,828.66</b>
<b>Total in Parish Accounts</b>		<b>£54,344.86</b>

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**11.2 Internal Audit – to report any anomalies (if any)**

The Clerk reported that all was okay and the relevant boxes have been ticked and signed by the internal auditor.

**11.3 Annual Government Statement return for the year ended 2023/2024 – to agree the figures and Chair and Clerk to sign the Annual return documents.**

All figures had been circulated to the Cllrs prior to the meeting, and the Chair and Clerk signed pages 4 and 5 of the Annual Government Statement, these will now be returned to the External auditors and the dates will be set and published on the web site and notice board for the Exercise of Public Rights.

**12. PLANNING APPLICATIONS**

New applications received -None

To discuss any other applications issued since the agenda was published – None

Applications that have been **approved**

**3PL/2024/0206/HOU 65 St Edmund Road approved 15.4.24**

Removal of existing conservatory and construction of larger single storey rear extension

**13. MEMBERS' MATTERS - items for next Agenda and date of next meeting**

Items for the next agenda:-

The Chain link fence on the playing field boundary

Post on the dog walk are wobbly

Fence along the car park

Date of the Annual Parish Meeting 16th May starting at 7.00 followed by the Annual Parish Council Meeting to start directly after the Parish Meeting.

With nothing more to discuss the meeting closed at 19.31

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_