

**Minutes of the Weeting with Broomhill Ordinary Parish Council
Meeting
Held in Weeting Village Hall
on Thursday 21st September 2023**

PRESENT: Councillors: M. Nairn - Chairman, – M. Lister Vice Chair, P. Nordan, S. Nairn, T. Childerhouse, C. Wilkins, B. Smith, Ian Childerhouse (joined the meeting after item 3) District Cllr Kybird and Mrs P. Angus – Clerk to the Council.

There were 0 members of the public

1. APOLOGIES OF ABSENCE

Cllr C. Drewry and District Cllr Sam Chapman Allen.

2. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 20th July 2023

The minutes of the Ordinary Parish Council Meeting held on the 20th July 2023 were accepted by all who were in attendance as a true record of that meeting, a copy of minutes will be posted on the notice board and the Parish Council website.

3. APPLICATION FOR THE VACANCY ON THE COUNCIL

Mr Ian Childerhouse had applied for the vacancy and was duly co-opted on to the Parish Council and joined the meeting.

Cllr Childerhouse proposed that a letter is written to Tim Murfet to thank him for his service to the Parish and the Parish Council during his time served on the Council, all agreed, The Clerk will write a note expressing the Councils appreciation and thanks for all he has done whilst on the Council.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

None.

6. DISTRICT AND COUNTY COUNCILLORS REPORT

6.1 District Councillors Report

District Councillor R. Kybird gave the following report:-

The Council has formally adopted policy 3 re the local plan

The food truck is back on the road with a slightly amended time table

Harry Clark is the new Labour Leader

The Chair asked about the dangerous trees at Fengate Drove that had been brought to the attention of the Parish Council at the July meeting and the Clerk had forwarded the letter on to District Cllrs Kybird and Chapman-Allen, and County Cllr F Eagle (*Cllr Eagle has also forwarded this onto Highways*). Cllr Kybird confirmed that this is a Highways matter and not a matter for the District Council to deal with, he also confirmed that as it was a Civil matter then the Parish Council can not intervene on the resident's behalf. The resident should go direct to Norfolk County Council Highways to report this problem.

6.2 County Councillors Report

Not at meeting

7. MATTERS ARISING

7.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues

- a) Installation of Trod between Lynn Lodge and Cromwell Road – update on quote from Highways, Jack Griffiths who was dealing with this has transferred to another department, we have been told that he will be contacted for the details and hopefully a quote will follow before the next meeting.
- b) Carvery Sign obstructing drivers' vision onto Lynn Road – update following meeting with Highways – the Clerk has chased this up with Highways and has been informed that a letter will now be sent to the pub and if necessary, they will remove the sign.
- c) Overhanging trees/shrubs on junction Peppers High Hill and Mundford Rd from Brick Kiln Farm- Highways are writing to the owners of the farm asking that these are cut back, however,

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it was agreed that the Clerk will also write a letter to this resident. The Clerk has written to Mill Farm to ask that theirs are cut these back and Mill Farm has since come back and confirmed that they will sort this out asap.

- d) Dangerous trees Fengate Drove – update from the Clerk following County Cllr Fabian Eagles email sent to Highways regarding this on the 25th July, there has been no response from Highways to date. It was agreed that the Clerk will write to the resident confirming that this is a civil matter and therefore the Parish Council has no authority what so ever to get involved. *(this was confirmed by District Cllr R Kybird – see item 6.1).*
- e) Lynn Road – The Clerk has received an email from a resident concerning the speeding scrambler bikes and quad bikes – response from Highways so far to the resident is that the 30mph limit is to be extended, extract of email to resident as follows “*Our network safety colleagues recently completed an accident investigation in Weeting which recommended a reduced speed limit (extending the 30mph to the north of the village by 300m to cover the amenity accesses and relocate the village gateway feature). They have put this forward with our programme management team so I trust this offers some reassurance that we are actively working to improve the situation*” The Cllrs agreed that this is a positive result from Highways.

Cllr T Childerhouse pointed out that there are other villages that have bright yellow signs that are not permanent but are supplied by National Highways and positioned on the side of the road pointing out that they are coming into a 30mph residential area. Following a discussion, it was agreed that the Clerk will write to National Highways to ask how Weeting can apply to have one at each end of the main road as you drive through Weeting.

7.2 Playing Field/Open Spaces

- a) Village Hall Drive – Two civil engineering companies have been approached by the Clerk for prices, only one has responded so far and the price has been circulated to the Cllrs prior to the meeting. Prices are very high at: OPTION 1; THERMAL REPAIRS (Circa x3 shifts) £17,261.50 and OPTION 2; SURFACING (Circa x1 Shift) £32,442.14. Following a discussion, it was agreed that we ask our previous groundworker -TJM Groundworks to give us a quote for patching up the potholes as carried out before.
- b) Swift Tower – County Councillor F. Eagle has given the Clerk details of where to purchase these and following a discussion it was agreed that this could be put on the land where the Old Play Group was. The Clerk will obtain a price before the next meeting.
- c) Grass Cutting areas – Wil Smith-TTSR update on quote for the extra areas – this should be through by the next meeting in October.
- d) Orchard Plaque – to discuss the wording and when/ where to purchase this from - It was agreed that the Clerk contacts Breckland District Council to see where they get their plaques from.
- e) Captain Toms Memorial plaque – to discuss the wording and when/where to purchase this from – It was agreed to ask the school to put something together regarding the wording, the Clerk will ask Breckland where they get their plaques from.

7.3 Any other matters that need action

The annual Risk Assessment was carried out by Cllr Lister and the Clerk on the 12th September. Following this it was agreed that the open top bin in the play area is removed – The Clerk will contact TJM Groundworks for a price to remove and dispose of it. Nothing else needs attention and the Risk Assessment and the Health and Safety documents were signed by the Clerk and the Chair.
Dog Walk – a resident has cut back the elm trees on the dog walk without asking permission from the Parish Council who own the land, following this, it was agreed to send a general letter to all residents in Saxon Place asking that they obtain permission from the Council before cutting back or carrying out any work on land that belongs to the PC.

8. REPORTS

8.1 Street Lighting Report

Street light 67 in Angerstein Close was reported out and it has since been reported by the lighting contractors that this has been disconnected, the PC have no recollection as to who or why this was disconnected, TT Jones has now replaced the old lantern with a new LED and have obtained a price to

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reconnect this from UK Power Networks @ £1,800.70 – all agreed to go ahead with the reconnection. The Clerk will contact TT Jones to confirm this can go ahead.

8.2 Sam 2 Report

1st to 29th July – site North facing South Park Road

Total vehicle count for that period = 73,253

Vehicle count with in the speed limit = 63,827

Total speeders = 9,426

Maximum speed limit recorded = 50 mph

29th July to 26th August – site West facing Park View/Hockwold Road

Total vehicle count for that period = 32,236

Vehicle count with in the speed limit = 29,523

Total speeders = 2,713

Maximum speed limit recorded = 45 mph

8.3 Bowls Club Report

The kitchen work will be starting soon and also work on the bowling green. There is a presentation night on the 29th September. Cllr Lister has asked them about the licence that runs out next year and if there are going to be any names to be changed when it comes up for renewal.

8.4 Village Hall Report

Still trying to get a surveyor for the roof to see if it is strong enough to support the solar panels, it was suggested that the solar panel installers should be able to carry out this survey and advise if it is suitable to support the panels. Wi fi could be put into the village hall for free.

9. CORRESPONDENCE – To report/note on any correspondence received by the Council (distributed by e-mail and available in hard copy at the meeting)

- a) Email from resident regarding speeding on Lynn Road *see item 7.1 e*

10. FINANCE

10.1 To agree and sign the payments for September

The following payments for August/September invoices were authorised on Thursday the 21st September 2023 the payments were signed off by the Chair

Balance for July (current account only)	£24,567.10
Minus the following direct debits	
Street Lights July	£586.87
Street Lights Parrotts July	£60.65
Street Lights August	£579.14
Street Lights Parrotts August	£65.57
Information Commissioners Office (GDPR)	£35.00
Total Direct Debits	£1,327.23
Plus, the following receipts	
Bowls Club August and September	£37.50
Football Club Electricity	£92.56
Brandon day care WVL	£60.00
NCC Grant for trees	£150.00
Total Income	£340.06
Total after Direct Debits and Income	£23,579.93

Cheques/Bacs	Description	Total
25487547	Clerks salary and office expenses July	591.83
25487605	Bin Collection July	£19.18
25487662	Football Club electricity July	£29.74
25489002	External audit fees - PFK Littlejohn	£378.00
26508538	Clerks salary and printer inks August	£662.03
26508614	bin Collection August	£27.42
26508671	Football Club Electricity August	£35.10

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26508726	Westcotec street light maintenance August	£194.08
26508777	TTSR grass cutting (3rd cut out of 4)	£1,580.09
26508856	Website host and email support 6 months	£240.00
26509106	Barkers Print - WVJ	£715.00
26509202	Mole and Wasp nest control	£130.00
26509313	Meeting Hall Hire September	£30.00
26602731	Sam 2 expenses Jan to June	£60.00
	Total Cheques / BACS paid	£4,692.47
	Balance in Community Account September 2023	£18,887.46
	Balance in savings account September 2023	£10,665.23
	Total in Parish Accounts	£29,552.69

- 10.2 Annual Governance and Accountability Return for 2022-2023** – External Auditors PFK Littlejohn have returned our Audit as all correct and in order, this has been posted on our website and notice board.

11. PLANNING APPLICATIONS

3PL/2023/0712/F M W Nice Fencing, Station Yard Mundford Road dated 26th July 2023
Proposed building and equipment for biomass plant to power permitted kiln
No objections received

3PL/2023/0783/HOU 56 St Edmund Road 9th August 2023
Proposed side single storey extension
Application withdrawn

3PL/2023/0782/HOU 7 St Edmund Road dated 21st August 2023
Proposed rear extension with new roof to form first floor accommodation
No objections received

To discuss any other applications issued since the agenda was published
None.

12. MEMBERS' MATTERS - items for next Agenda and date of next meeting

The next meeting will be on the 19th October 2023
Cllr S Nairn said that there are a lot of Coronation Book Marks left over, and it was suggested that these could be sold at the Craft Fair or Christmas Fair in the Village Hall, Cllr Wilkins said that these could be put on a table in the corner.

With nothing more to discuss the meeting closed at 20.00

Chairman: _____ Date: _____