

**Minutes of the Weeting with Broomhill Ordinary Parish Council  
Meeting  
Held in Weeting Village Hall  
on Thursday 20<sup>th</sup> October 2022**

**PRESENT:** Councillors: M. Nairn - Chairman, M. Lister – Vice Chair, S. Nairn, T. Murfet, T Childerhouse, P. Nordan and Mrs P. Angus – Clerk to the Council.

There were no members of the public

**1. APOLOGIES OF ABSENCE**

District Councillors R. Kybird, Sam Chapman Allen, Councillors C. Drewry, B. Smith, M. Burlingham.

**2. ACCEPT AND SIGN THE MINUTE**

The minutes of the Ordinary Parish Council Meeting held on the 18<sup>th</sup> August 2022 were accepted by all who were in attendance as a true record of that meeting. These will be available to view on the Parish noticeboard and website.

**3. CO-OPTION OF NEW COUNCILLOR**

Peter Nordan had applied for the vacancy and following discussion Mr Norden was co-opted on to the council, following this he joined the meeting.

**4. TO RECEIVE DECARATIONS OF INTEREST**

None

**5. PUBLIC PARTICIPATION**

None at meeting

**6. DISTRICT AND COUNTY COUNCILLORS REPORT**

**6.1 District Councillors Report**

Not at meeting apologies received.

**6.2 County Councillors Report**

Not at meeting.

**7. MATTERS ARISING**

**7.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues**

- a) Update on installation of new trod from Highways – this is due to be done between January to March 2023 – exact programme date will follow shortly, (*work has since started on the trod which was earlier than expected*)
- b) Footpath between Hereward Way through Oliver Court into Cromwell Road – who is responsible for keeping this clear of weeds and litter – the Clerk had asked Breckland if they know who owns the land, they have asked that we confirm the exact position and why we are asking the question. Cllr Childerhouse said he has walked through the footpath and it would not take a minute to pick up the litter when he or anyone is passing through next time.
- c) Mirror at the bottom end of Peppers Close – it was agreed that the Clerk would find out where this mirror can be purchase and report back to the Council on the price and availability.

**7.2 Playing Field/Open Spaces**

- a) Replacement fence for the play area – the Clerk has applied for grants to cover the full cost from Mick George and Breckland, however, Mick George has confirmed that they are unable to give us the money that is needed for this project. Following a discussion, it was agreed to remove the fence and look at replacing it later when funds become available.
- b) Jubilee Orchard – update regarding meeting at Swaffham –Cllr Lister, Cllr Childerhouse and the Clerk are due to meet up with a representative from Swaffham on the 25<sup>th</sup> October.
- c) Availability of grant towards the cost of the trees from NCC – there is money available from NCC to pay for the trees [www.norfolk.gov.uk/jubileetrees](http://www.norfolk.gov.uk/jubileetrees) and District Cllr Eagle has also said there is money available for this out of his allowance.

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- d) Benches in Hockwold Road, playing field and on the Junction of Brandon Road and Peppers Close – the old benches have been removed and the new ones will be installed asap.
- e) Fence post by the football changing room – it was pointed out that these needs replacing.

**7.3 Village Risk Assessment – to agree and sign off the Risk assessment carried out in September by the Clerk and Cllr Lister**

The Risk Assessment report was circulated to the councillors prior to the meeting, this was signed by the Chair and the Clerk.

**7.4 Any other matters that need action**

SAM 2 - Cllr Norden had sent over detailed reports taken from the Sam 2 and he is regularly moving this around the village, the reports have been circulated to the Cllrs and to Highways.

**8. REPORTS**

**8.1 Street Lighting Officers Report**

Two in total have been reported as out.

**8.2 Bowls Club Report**

Nothing to report.

**8.3 Village Hall Report**

Meeting next week.

**8.4 Football Club Report**

The football club changing room Door has been repaired.

**9. CORRESPONDENCE – To report on any outstanding correspondence received by the Council**

None outstanding.

**10. FINANCE**

**10.1 To agree and sign the payments for August/September/October 2022**

The following payments for September and October 2022 invoices were authorised on Thursday the 20th October, the payments were signed off by the Chair

<b>Balance for September (current account only)</b>	<b>£8,241.91</b>
<b>Minus the following direct debits</b>	
Street Lights September	£581.26
Street Lights Parrotts Piece September	£19.04
Information Commissioners Office	£35.00
Street Lights October	£607.86
Street Lights Parrotts Piece October	£19.78
<b>Total Direct Debits</b>	<b>£1,262.94</b>
<b>Plus, the following receipts</b>	
Bowls Club September	£18.75
Football electricity	£44.40
Vat refund	£3,620.59
WVL Pilates advert	£25.00
Precept	£20,727.00
Bowls Club October	£18.75
<b>Total Income</b>	<b>£24,454.49</b>
<b>Total after Direct Debits and Income</b>	<b>£31,433.46</b>

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<b>Cheques/Bacs</b>	<b>Description</b>	<b>Total</b>
<b>September payments</b>		
16477440	Bin collection	£19.18
16477498	Football club electricity	£52.78
16477575	External audit fees	£360.00
16477634	Grass Cutting	£1,419.92
16477706	WVL Printing	£715.00
16478822	Clerks Salary/office allowance and mileage	£557.73
16504538	Climbing frame repair parts	£20.40
16568142	Street Light Maintenance	£194.08
<b>October payments</b>		
16852123	Bin collection	£19.18
17228208	Football club electricity	£25.61
17404689	Clerks Salary/office allowance and mileage	£557.73
17404772	HMRC second quarter	£394.20
17404840	Street Light Maintenance	£194.08
17404908	Tool bag	£36.59
17404966	Paper/Ink	£22.76
17405063	October Hall Hire	£31.00
17470261	Three new benches	£1,771.45
17470342	WVL delivery	£125.00
<b>Total Cheques / BACS paid</b>		<b>£6,516.69</b>
<b>Balance in Community Account November 2022</b>		<b>£24,916.77</b>
<b>Balance in Savings Account</b>		<b>£10,617.50</b>
<b>Total in Parish Accounts</b>		<b>£35,534.27</b>

**10.2 Audit 2021/2022 conclusion of Audit carried out by PFK Littlejohn**

PFK Littlejohn have returned the documents to the Clerk and confirmed that all is in order, The figures and conclusion of the audit have been put on the notice board and website.

**10.3 Budget 2022/2023 – to consider any projects for next year that may have an impact on the budget such as new picnic benches and play area repairs**

The Bench outside the bowls club will need replacing. The Chair said that we should look at budgeting for presents for the children in village for the Coronation which will be on the 6<sup>th</sup> May next year, the Clerk will research prices for this before the next meeting. The chain link fence on the border of the playing field may need repairing or replacing next year.

**11. PLANNING APPLICATIONS**

**New applications since the last meeting: -**

**3PL/2022/1095/F The Shed Fengate Drove dated 5<sup>th</sup> Oct 2022**

Part change of use of workshop approved under 3PL/2021/0715/F - to create overnight accommodation for security purposes

Comments by 25<sup>th</sup> October

The Parish Council object to this - comments can be viewed on the Planning website

**3PL/2022/0961/F 1 All Saints dated 30<sup>th</sup> August 2022**

Proposed new dwelling

Parish Council object – comments can be viewed on the Planning website

**Applications that have been approved or refused: -**

**3PL/2022/0835/F Fengate Farm Fengate Drove – refused**

**3PL/2022/0820/HOU 1 Snakes wood Bungalow, Stanford Road – approved**

**To discuss any other applications issued since the agenda was published**

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**Amendments to 3PL/2020/0743/F Land East of Lynn Road, Lynn Road**

Erection of 76 Dwelling houses together with associated public open space, highways infrastructure

Amendments to plans and additional information

Objections still stand as before.

**12. MEMBERS' MATTERS - items for next Agenda and date of next meeting**

The next meeting will be on the 17<sup>th</sup> November in the Village Hall

Items to go on the next agenda -Coronation arrangements and presents for the children

Emergency plan

With nothing more to discuss the meeting closed at 19.48

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_