

**Minutes of the Weeting with Broomhill Annual Parish Council  
Meeting  
Held in Weeting Village Hall  
on Thursday 24<sup>th</sup> June 2021**

**PRESENT:**

Councillors: Cllrs M. Nairn Chairman, M. Lister Vice Chair, C. Drewry, S. Nairn, M Burlingham, B. Smith, District Cllr S. Chapman-Allen, and Mrs P. Angus Clerk to the Council.

There were no members of the public at the meeting.

**1. THE CHAIRMANS OPENING REMARKS**

The chair welcomed everyone to the meeting and said that it was fantastic to be able to meet in person again.

**2. APOLOGIES OF ABSENCE**

Cllrs T. Childerhouse and S. O'Donnell.

**3. ACCEPT AND SIGN THE MINUTES**

The minutes of the Ordinary Parish Meeting held remotely on the 6<sup>th</sup> May 2021 were accepted by all who were in attendance as a true record of that meeting. These will be available to view on the Parish Council website and noticeboard.

**4. TO RECEIVE DECLARATIONS OF INTEREST**

None received.

**5. PUBLIC PARTICIPATION**

No members of the public were present at the meeting

**6. DISTRICT AND COUNTY COUNCILLORS REPORT**

**6.1 District Councillors Report**

District Cllr Sam Chapman- Allen said it was good to be back to seeing everyone face to face. With regard to Holbrooks and Red Brick Cottages – County officers and Breckland officers met with the residents on site at the end of last week to bring them up to speed on the current position. The second siding has not got planning permission. The County Council are in negotiation with Network Rail to find a suitable solution. The residents on site were briefed and at the end of that session they came to an agreement that it was better having two sidings with the split trains rather than a single track, so that's on going between the County Council and Network Rail. The District Council is dealing with the noise and dust and any possible chemicals that maybe on site.

Grants from the government will be coming to an end at the end of June.

Covid local current infection rate is 17 which is very low.

Cllr Chapman Allen confirmed that we have been allocated the grant that Weeting PC applied for the new slide in the play area.

There are eight weeks left to apply for more funds if needed.

Cllr O'Donnell met Breckland Officers regarding Mental Health and First Aid training.

The Chair said that Naomi Brickett ( the lady that runs the fit club on the playing field) has volunteered to carry out CPR and defibrillator training.

**6.2 County Councillors Report**

Not at meeting

**7. MATTERS ARISING**

**7.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues**

SAM 2 – Westcotec are ready to arrange training and installation. Five possible volunteers have come forward to operate the SAM 2, training for this will be arranged after the 21st July. The Clerk will contact them nearer the time.

E- Scooters in the village – these are classed as a motor vehicle and owners must comply with various pieces of Road Traffic Legislation such as -driving with a licence, driving/riding with insurance, need to be taxed. There has been some around the village and the Chair said that if these are seen being used on the road then it should be reported to the police.

**Minutes of the Weeting with Broomhill Annual Parish Council  
Meeting  
Held in Weeting Village Hall  
on Thursday 24<sup>th</sup> June 2021**

Top of Cromwell Road – trees and bushes need trimming back – The Clerk will report this to Cllr Eagle.

**7.2 Playing Field/Open Spaces**

New Slide – District Cllr Sam Chapman - Allen said that Breckland have awarded Weeting PC the grant towards this. We are still waiting to hear if the Eastern CO-OP have approved the grant application that we put in to them.

Swing Park -the fence around the swing park area needs replacing with a metal fence and grants will be looked at for this in due course.

Bottle Bank area – a new sign is needed for “No Fly Tipping” and one of the waste bins needs to be removed.

It was agreed to get two benches painted/treated by Glebe.

A resident has kindly offered to repair a picnic bench in the play area.

Village Hall Overflow carpark and drive – it was agreed that the Clerk contacts TJM Contracts for a price to remove the matting in the overflow car park and flatten the drive.

Cllr Burlingham said that the grass cutting by Brecklands and Highways is not very good at the moment and she has had three complaints today about this.

Memorial garden for Sir Captain Tom – Cllr Drewry had spoken to the school today and they are waiting to hear back from volunteers to dig the area, they have ordered some plants and seeds. The Clerk will be writing to the school to confirm that the Parish Council will need to see receipts for what the grant money has been spent on to comply with auditing rules and if the money is not spent by the end of this financial year 31<sup>st</sup> March 2022, then it will need to be returned to the Council.

Tree for Memorial for villagers that have lost their lives due to Covid – it has been suggested to the Chair that a tree is planted on Parrotts Piece with a plaque. Cllr Smith suggested that plaques with names of the deceased is also put in that area, The plaques should all be the same and donated by families who have lost loved ones, the Clerk said that the PC could order these on behalf of the families and invoice them for the cost.

**7.3 Councillor Vacancies – update on applicants**

No one has come forward regarding the vacancy.

**7.4 Lapel Pins – to agree pins to be awarded (if any)**

The Chair proposed and it was agreed by all that District Cllrs Sam Chapman-Allen, Robert Kybird and County Cllr Fabian Eagle should be awarded a pin for their help and support to Weeting Parish Council. It was also agreed that a further four residents would be awarded a pin for their services to the Village, names have been given to the Clerk.

**7.5 Padlocks**

Five new combination padlocks have been purchased to replace the current key operated padlocks for various buildings and barriers on the playing field.

**7.6 Security Door for Stores**

New secure door has been fitted to the Parish Councils store and keys have been issued to Councillors and the Clerk.

**7.7 Maintenance on Junior Play Area**

Sanding of some apparatus and painting has been carried out on the area by Glebe Services

**7.8 Litter picks and Hi-Viz jackets – to discuss the possible purchase of new litter picks and Weeting PC Hi-Viz vests for the volunteers.**

It was agreed to purchase six new litter picks and that more vests are not needed.

**7.9 Any other matters that need action**

Pre-School grant – in February 2020 it was agreed that a grant would be given to the pre-school for a shed to store toys, however, circumstances have changed since then and it was agreed that at this moment in time, we are unable to award the grant. The Clerk will write to confirm this.

**Minutes of the Weeting with Broomhill Annual Parish Council  
Meeting  
Held in Weeting Village Hall  
on Thursday 24<sup>th</sup> June 2021**

**8. REPORTS**

**8.1 Street Lighting Officers Report**

None reported out

**8.2 Bowls Club Report**

They have had a quote to carry out some electrical work and have asked if the Parish Council can help towards the cost of this, following a discussion it was agreed that the Parish Council are unable to donate anything towards the cost, the Clerk will write and confirm this and also point out that Breckland may be able to help with this.

**8.3 Village Hall Report**

They have received grants and have carried out repairs and refurbishments in the hall for the floor, ceiling and walls have also been painted. They are looking at upgrading the kitchen with some new appliances. There will be some committee members stepping down so there will be vacancies to fill.

**8.4 Football Club Report**

No report received.

**9. CORRESPONDENCE – To report on any outstanding correspondence received by the Council**

None outstanding

**10. FINANCE**

**10.1 To agree and sign the payments for May/June 2021**

The following payments were agreed and authorised on Thursday the 24th June 2021 at the PC meeting held virtually by Zoom the payments were signed off by the Chair M. Nairn

<b>Balance for May 2021</b>	<b>£14,810.58</b>
<b>Minus the following direct debits</b>	
E-On Street Lights May	£469.30
E-On Street Lights June	£484.93
E-On Street Lights Parrots Piece May	£17.29
E-On Street Lights Parrots Piece June	£16.53
<b>Total Direct Debits</b>	<b>£988.05</b>
<b>Plus, the following receipts</b>	
Recycling payment	£2,106.56
Village Hall	£1.00
WVL	£146.25
<b>Total Income</b>	<b>£2,253.81</b>
<b>Total after Direct Debits and Income</b>	<b>£16,076.34</b>

<b>Cheques/Bacs</b>	<b>Description</b>	<b>Total</b>
5139511	Football electricity May (paid in May)	£15.60
5550252	Football electricity June (Paid 17/6)	£162.99
4912336	Speed watch Body Cam and Case (paid in May)	£75.74
5565318	Westcotec May maintenance	£194.08
5565354	Westcotec June maintenance	£194.08
5565464	Serena Barnes internal audit	£85.00
5565530	Viking Cable Ties (400)	£31.27
5565562	Viking Bin Liners and office supplies	£112.73
5565613	S. O'Donnell - expenses	£10.00
5565691	Glebe services - Security door supply and fit	£475.00
5565719	Glebe services - Paint and Sanding costs play area	£130.00
5565784	Clerks salary and expenses (locks etc)	£703.16
5565872	Final mileage to handyman	£36.00
5651435	HMRC April to June tax	£415.60

**Minutes of the Weeting with Broomhill Annual Parish Council  
Meeting  
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on Thursday 24<sup>th</sup> June 2021**

5668977	Weeting Primary School donation for garden	£300.00
5699983	Barkers Print – WVJ	£699.00
5767757	Hall Hire June and July	£45.00
<b>Total Cheques / BACS paid</b>		<b>£3,685.25</b>
Balance in Community Account June 2021		£12,391.09
Balance in Savings Account		£10,601.88
<b>Total in Parish Accounts</b>		<b>£22,992.97</b>

**10.2 Forecast for expenditure and income for the year end 2022**

The Clerk was asked to prepare a forecast for expenditure and income for the current financial year, the following is a summary of the figures.

Income	£57876 – includes hopefully £8750 for new slide
Total Expenditure	£45878
Plus carried over from 2021	£6630
Plus, savings	£10603
<b>Total in bank at year end 2022</b>	<b>£29531</b>

It was agreed that the Clerk would update these figures at the end of each quarter.

**10.3 Internal Audit Report – to report if any anomalies**

No anomalies to report.

**10.4 Annual return for the year ended-2020/2021 – to agree the figures and ensure that Chair and Clerk sign the Annual return.**

Copies of the figures had been circulated to the Councillors prior to the meeting, these were agreed and the Clerk and Chair signed the figures. Notices will go on to the web and notices boards and the final figures will be sent to the auditors.

**11. PLANNING APPLICATIONS**

**3PL/2020/0743/F Land East of Lynn Road, Lynn Road 27/7/2020** *(information only as consultation period has passed)*

Erection of 76 Dwelling houses together with associated public open space, highways infrastructure and diversion of public right of way (Weeting with Broomhill FP18)  
No objections but concerns from the PC regarding the public right of way, speed limit and the increased number of dwellings  
(Was originally 54) have been put forward to Planning.  
Right of way has been amended

**3PL/2021/0148/VAR 4A All Saints Weeting IP27 0QH 29/1/2021** *(information only as consultation period has passed)*

Variation of Condition No's 6 & 10 on 3PL/2019/0147/F-Approval is required for proposed native hedges and fencing to the boundary which can be seen on drawing TM/007 in compliance with the condition.  
**No objections**

**3PL/2021/0585/HOU Old Rectory, Rectory Lane dated 4/5/21** *(information only as consultation period has passed)*

Demolition of existing stores and stables and erection of self-contained annexe/ancillary accommodation and carport  
**Approved 23/6/21**

**3AG/2021/0003/AG Home Farm Weeting dated 5/5/21** *(information only as consultation period has passed)*

Proposed new Straw Storage (open sides).  
**No objections**

**3PL/2021/0715/F Betts of Brandon Fengate Drove Weeting dated 20/5/21** *(information only as consultation period has passed)*

**Minutes of the Weeting with Broomhill Annual Parish Council  
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Proposed workshop/office and associated parking (revised application to 3PL/2012/1025/F)  
**No objections**

**3PL/2021/0652/F New Lodge Lynn Road IP27 0QQ dated 20/5/21**

Demolition of an existing garage & the erection of 3 new dwellings.

**Comments by 30/6/21 (planning agreed an extension to the original date)**

**Parish Council object – this is an over-development of that site, the entrances will create a traffic/safety problem, the design of the houses are not in keeping with the area.**

**3PL/2021/0838/HOU 19 Cromwell Road dated 9/6/21**

Proposed rear extension and erection of replacement garage.

**Comments by 30/6/21**

**No objections**

**3PL/2021/0869/HOU 30 St Edmund Road Weeting dated 9/6/21**

Single storey extension at front and rear of existing bungalow, following removal of existing conservatory and side lobby

**Comments by 1/7/21**

**No objections**

Appeal for the crematorium – this was rejected by planning.

Laundrette at the Petrol Garage – this has been reported to the Planning Enforcement Officer.  
To discuss any other applications issued since the agenda was published

**3PL/2021/0890/HOU 71 St Edmund Road Weeting dated 22/6/2021**

Single storey side & rear extensions

**Comments by 13/7/21**

**3PL/2021/0929/HOU 1 Cromwell Road Weeting dated 24/6/21**

Proposed first floor extension with new roof structure and first floor rear glass balustrade

**Comments by 14/7/21**

**12. MEMBERS MATTERS - items for next agenda and date for next meeting**

The next meeting will be held on the 15<sup>th</sup> July 2021 in the Village Hall

With nothing more to discuss the meeting closed at 20.10

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_