

**Minutes of the Weeting with Broomhill Ordinary Parish Council
Ordinary Meeting
Held remotely by Zoom
on Thursday 17th September 2020**

PRESENT:

Councillors: M. Nairn Chairman, M. Lister Vice Chair, S. Nairn, J. Prosser, S. Walmsley, District Cllr R. Kybird and Mrs P. Angus Clerk to the Council.

There was one member of the public

1. APOLOGIES OF ABSENCE

Cllrs Sam Chapman-Allen and M. Burlingham.

2. ACCEPT AND SIGN THE MINUTES

The minutes of the Ordinary Parish Meeting held remotely on the 20th August 2020 were accepted by all who were in attendance as a true record of that meeting

3. TO RECEIVE DECLARATIONS OF INTEREST

None

4. PUBLIC PARTICIPATION

A member of the public asked if there could be a battery recycle bin put in the same area as the other recycle bins – The Chair said that this would not be possible and that local supermarkets had these bins on their premises. The same member of the public gave a report regarding the latest speed watch that he had carried out in various locations around the village.

5. DISTRICT AND COUNTY COUNCILLORS REPORT

5.1 District Councillors Report

The Breckland Railway building is now a listed building. Breckland Council have now set a revised budget due to the Covid 19 pandemic.

5.2 County Councillors Report

Not at meeting.

6. MATTERS ARISING

6.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues

- Sam 2 – update regarding different models – Westcotec has provided details of various models and it was agreed that the Clerk will contact them to ask if there any videos available so that the Council could see these in action.
- Willow tree – Rectory Lane – Cllr Prosser said that this had now been trimmed back.

6.2 Playing Field/Open Spaces

- Grass verges – wild flowers – a map has been sent to TTSR showing the areas and approximate size of the areas where the wild flowers can be planted, the Clerk is waiting for a price back from TTSR.
- 50 trees – No further news on this.
- Spring bulb planting – the Clerk has ordered 4 sacks of mixed daffodils and 1000 crocuses; it was agreed set a date at the next meeting subject to Covid 19 restrictions.
- Litter-pick – it was agreed that a litter-pick was not necessary at this time.
- Christmas Tree – it was agreed that Cllr Lister meets with the chap from Westcotec to discuss the large tree on the green that may be suitable to put lights on. It was also agreed that the gazebo and the existing smaller Christmas trees would be lit up using our existing lights.

6.3 Weeting awards –to discuss and agree (if any) new Lapel Pin awards

None.

6.4 Parish Partnership scheme 2021 - update from the Chair regarding meeting with Highways ref extension of path near Village Hall

The Chair has been unable to contact Highways regarding this.

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6.5 Risk Assessment

The Annual Risk Assessment was carried out by Cllr Lister and the Clerk on the 10th September, there were no issues to report, the Chair will sign the forms and return to the Clerk to sign and file in the relevant files.

7. REPORTS

7.1 Chairman's Report

Nothing to report.

7.2 Clerks Report

- Ordered notice board.
- Contacted Westcotec regarding Christmas lights - Westcotec will call Cllr Lister when he is in the area to discuss the best way forward.
- Contacted Westcotec for new light inventory.
- Contacted TTSR regarding planting wild flowers – sent maps and waiting for them to come back with quote.
- Contacted Westcotec regarding Sam 2 options.
- Carried out risk assessment with Cllr Lister.
- Contacted Diddlington and ordered 4 big sacks of mixed bulbs and 1000 crocus bulbs – he will call me when he has these in for me to collect – also told him that he needs to invoice us for the same amount for last year.

7.3 Handyman Report

- Parrotts Piece – cut back hedge around the car park and fitted two new bench seats and put memorial signs on each. Straightened litterbin after it had been knocked down by a vehicle.
- Dog Walk – trimmed overhanging branches and hedges.
- Play Area – Fitted concrete repair spur post to rotting post. Replaced broken pale boards and re – screwed loose over. Fitted two gravel boards to slide climber each side of rotting plywood. planed off fence where gate would not shut.
- Gym equipment – refitted fluorescent waste coat to pointed bar that is sticking up on the hip twister.
- Main road – cut back wild roses by the metal fence.

7.4 Street Lighting Officers Report

Nothing to report.

7.5 Bowls Club Report

Nothing to report.

7.6 Village Hall Report

They have re-opened.

7.7 Football Club Report

The Chair said he was very happy with the way things were progressing with the new manager and team.

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

E-mail from a resident regarding grass cutting – this has been passed to District Cllr Kybird.

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9. FINANCE

9.1 To agree and sign the payments for August/September 2020

The following payments were authorised on Thursday the 17th September at the PC meeting held virtually by Zoom the payments were signed off by the Chair M. Nairn

Balance for September 2020	£5,216.59
Minus the following direct debits	
E-On Street Lights	£663.29
E-On Street Lights Parrots Piece	£13.56
Viridor Waste	£55.46
Information Commissioners Office	£40.00
Total Direct Debits	£772.31
Plus, the following receipts	
Transfer from savings to current account	£1,500.00
Total Income	£1,500.00
Total after Direct Debits and Income	£5,944.28

Cheques/Bacs	Description	Total
1208773	Community Heartbeat Defibrillator batteries	£204.00
1208782	Community Heartbeat -Defibrillator pads	£99.60
1273150	Fengate - village maintenance	£7.21
1273190	Payment to clerk for zoom	£14.39
1273215	Handyman wages and travel	£761.10
1273235	Clerks salary and expenses	£627.83
1273266	Westcotec Street light maintenance	£194.08
1273320	PFK Littlejohn - external audit fees	£360.00
1273364	TTSR grass cutting	£1,342.30
1273410	Viking - envelopes	£15.44
1273431	Viking - printer inks	£39.58
1273457	Chase Timber - village maintenance	£41.85
1273478	Chase Timber - village maintenance	£7.20
1244346	Realise Futures - two new benches	£1,507.25
Total Cheques / BACS paid		£5,221.83
Balance in Community Account October 2020		£722.45
Balance in Savings Account		£10,553.37
Total in Parish Accounts		£11,275.82

10. PLANNING APPLICATIONS

3DM/2019/0003/DEM Brandon Rail Station dated 8/4/19

Main building demolition

No prior approval 5 objections and 2 No objections from the Parish Council

The building has now been made a listed building.

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3PL/2019/0678 Mill Farm IP27 OPT Amendment received 16/7/2020

Up to 125 Houses (was 450)

Objections sent by the Parish Council

3PL/2020/0332/A Breckland Garage, Lynn Road dated 2/4/2020 Retrospective Planning Application

2 x Hoarding Boards (Externally Illuminated)

No objections but PC made the following comments.

- Why does this business need Two signs? Could this encourage other businesses in this area to erect two or more signs each in which the whole verge would be taken up with signs.
- Sign B is far too big – it obstructs the sign that has the price of the petrol behind it and also drivers line of vision is obstructed when pulling out of Hereward Way.

3PL/2020/0792/HOU 8 Castle Close IP27 ORQ dated 22/7/2020

Single storey side extension to create a larger kitchen dining room and bigger bedrooms.

No objections from the PC

3PL/2020/0597/HOU 20 Glebe Road Weeting IP27 OPU 20/7/2020

Single Storey Side Extension to existing bungalow

Approved 7th September

3PL/2020/0743/F Land East of Lynn Road, Lynn Road 27/7/2020

Erection of 76 Dwelling houses together with associated public open space, highways infrastructure and diversion of public right of way (Weeting with Broomhill FP18)

No objections but concerns from the PC regarding the public right of way, speed limit and the increased number of dwellings

(was originally 54) have been put forward to Planning.

3PL/2020/0904/HOU 25 Angerstein Close 25/8/2020

Front Extension

No objections from the PC

11. MEMBERS' MATTERS - items for next Agenda

With nothing more to discuss the meeting closed at 7.36pm

Chairman: _____ Date: _____