

**Minutes of the Weeting with Broomhill Ordinary Parish Council  
Meeting  
Held remotely by Zoom  
on Thursday 16<sup>th</sup> July 2020**

**PRESENT:**

Councillors: M. Nairn Chairman, M. Lister Vice Chair, S. O'Donnell, S. Nairn, J. Prosser, S. Walmsley, T. Childerhouse, C. Drewry, and Mrs P. Angus Clerk to the Council.  
There were 0 members of the public.

**1. APOLOGIES OF ABSENCE**

Cllr M. Burlingham tried to join the meeting but was unable to connect remotely.

**2. ACCEPT AND SIGN THE MINUTES**

The minutes of the Ordinary Parish Meeting held remotely on the 18<sup>th</sup> June 2020 were accepted by all who were in attendance as a true record of that meeting

**3. TO RECEIVE DECLARATIONS OF INTEREST**

None received.

**4. PUBLIC PARTICIPATION**

None.

**5. DISTRICT AND COUNTY COUNCILLORS REPORT**

**5.1 District Councillors Report**

Not at meeting, the Chair said that Cllr Sam Chapman-Allen had been attending many remote meetings and is extremely busy at the moment. The Chair went on to say that District Councillors were briefed on what Breckland has done and achieved throughout the outbreak of the pandemic and what they are doing when moving forward to a recovery. They also have a contingency plan in place should there be another spike of the virus. There will be a full Council Meeting streamed live on the 22<sup>nd</sup> July all public are invited to join that meeting via Zoom remotely. 97% of the Councils workforce are working from home and productivity has gone up.

**5.2 County Councillors Report**

Not at meeting.

**6. MATTERS ARISING**

**6.1 Outstanding Highway Matters**

Cllr S. Nairn asked about the new gates that have been installed coming in from Methwold and could these be moved, the Chair said that when he met with Highways they said it was not possible to move them at this time and will be looked at later.

**6.2 Playing Field/Open Spaces**

- Grass verges – possibility of replacing some cuts with wild flowers – TTSR require a map and approximate square meterage for both the additional areas along with the areas discussed when he met with Cllr Walmsley to provide an accurate quote.
- Trees – to discuss the possibility of planting 50 trees in the village – Quote from TTSR has been received @ £5 a tree plus Vat, if they need a rubber tie and a stake allow £6.50, this quote does not include the supply of the trees. Cllr Walmsley said she will look again at the areas around the village to see where these can be planted.
- Football Club Agreement – to agree the terms and conditions for use of the Football Club – following a discussion it was agreed that there would be a small change in the wording regarding the maintenance of the field and that the T&C's should now say: -

*The Club to take responsibility for the following*

- *Full Responsibility for the maintenance, fittings and decoration of the interiors. - excluding the structural integrity of the building.*
- *The maintenance of the pitch – excluding the cutting as the Parish Council has this included in their contract with the ground maintenance contractors and the mole control.*
- *Payment of Electricity and Water supply.*

# **Minutes of the Weeting with Broomhill Ordinary Parish Council Meeting Held remotely by Zoom on Thursday 16<sup>th</sup> July 2020**

- Spring bulb planting – it was agreed to order the same as last year which was 4 large sacks of daffodils and 1,000 crocus bulbs from Diddlington. Cllr S. Nairn said that she will ask the Weeting Village Covid-19 volunteer group to help with the planting.
- New benches – it was agreed to order the new benches to replace the old wooden benches on Parrotts Piece.
- Fit club has asked if they can expand the numbers that are attending the class to the new government rules of a maximum of 30 people and it was agreed by all that this can go ahead. A copy of their insurance policy will be sent to the Clerk. *(This has since been received)*
- Laurel hedge overhanging the Village Hall carpark – Cllr O'Donnell agreed to speak to the householder regarding this overhanging hedge as it is coming over from their property.
- New notice board to replace the one situated outside the shop – the Clerk said she had put this on hold during the recent disruptions due the pandemic, however she will now be seeking prices for a replacement that does not need any maintenance and is larger than the current notice board.

### **6.3 Weeting awards –To discuss and agree (if any) new Lapel Pin awards**

Following a discussion, it was agreed that the Covid-19 volunteers would receive a Weeting lapel pin along with a letter thanking them for their fantastic support throughout the shutdown. It was also agreed that a pin will be awarded posthumously to the late Mr Dennis Charlton (see item 7.1 on the minutes) and this will be sent to his partner.

### **6.4 Parish Partnership scheme 2020 – update from the Clerk**

Breckland District Council will be sending out the award letters as soon as possible.

### **6.5 Parish Partnership scheme 2021 - any ideas**

Suggestions were made for a trod from the other side of Peppers High Hill up to where the footpath starts, also another near where people cross over to the garage. The Chair said he will ask David Jacklin from Highways to come to the village to see what he can suggest.

## **7. REPORTS**

### **7.1 Chairman's Report**

The Chairman informed the councillors at the beginning of the meeting that Mr Dennis Charlton had sadly passed away and a minute's silence was held.

### **7.2 Clerks Report**

- Contacted TTSR regarding wild flower areas and tree planting and obtained price for planting the trees, they have asked for a map showing exactly where we want the wild flowers to be planted as a couple of areas have been added since he came to see Cllr Walmsley.
- Sent certificate and lapel pins to two residents.
- Purchased new bright Covid safety signs for the play area.
- Purchased the disinfectant, pump and spray for the play area.
- Drew up draft terms for football club.
- Dropped two litter picks off to Cllr Drewry along with bags.
- All litter pick equipment is now stored in the Parish store.

### **7.3 Handyman Report**

- All Saints – cut back three wild rose bushes.
- Dog Walk – cut back small overhanging branches, collected and spread ten bags of wood chipping, trimmed back hedge by stock fence all around over two days.
- Castle Steps- fitted rubbish bin.
- Football Club – took door and frame to store for football club to fit took rubbish to Home Farm ex store for the Football Club.
- Play Area – took down orange netting and posts and opened up the Muga, Gym equipment, Teen shelter etc. Made up backboard for signs and fitted up in various locations. Fixed new step to replace the broken one on the climber/slide.

**Minutes of the Weeting with Broomhill Ordinary Parish Council  
Meeting  
Held remotely by Zoom  
on Thursday 16<sup>th</sup> July 2020**

**7.4 Street Lighting Officers Report**

Cllr Burlingham not at meeting, however the Clerk had 2 reported as not working and reported these directly to the contractors.

**7.5 Bowls Club Report**

The Club opened up on Sunday and everything went very well with all members complying with the government rules.

**7.6 Village Hall Report**

There will be a meeting week commencing 20<sup>th</sup> July and they have asked all clubs that use the hall to attend as they will be informed of the procedures in place to comply with government rules. They are also applying for some grants for some improvements and redecoration inside the hall.

**7.7 Football Club Report**

The Chair said they have done a fantastic job on the Football Club and showers are now up and running with hot water. They are getting quotes so that they can apply for grants for the care and maintenance of the football field. A monthly report with updates on the progress will be circulated

**8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council**

All Saints footway reconstruction – Highways have asked if their contractors can store their machinery on the old lorry park opposite All Saints, this is County Council land so the Clerk will ask them to contact Breckland for their permission.

**9. FINANCE**

**9.1 To agree and sign the payments for June/July 2020**

The following payments were authorised on Thursday the 16<sup>th</sup> July 2020 at the PC meeting held virtually by Zoom the payments were signed by the Chair M. Nairn

<b>Balance for June 2020</b>	<b>£12,731.62</b>
<b>Minus the following direct debits</b>	
E-On Street Lights	£641.89
E-On Street Lights Parrots Piece	£12.37
Viridor Waste	£64.96
<b>Total Direct Debits</b>	<b>£719.22</b>
<b>Plus, the following receipts</b>	<b>£0.00</b>
<b>Total Income</b>	<b>£0.00</b>
<b>Total after Direct Debits and Income</b>	<b>£12,012.40</b>

<b>Cheques/Bacs</b>	<b>Description</b>	<b>Total</b>
578450	Clerks salary and expenses	£707.22
578471	Handyman salary and expenses	£643.70
578496	HMRC 1st Qtr.	£501.20
578516	Chase Timber - village maintenance	£70.50
578540	Westcotec	£194.08
578560	Fengate Fasteners - village maintenance	£35.90
578580	Mole control football field	£50.00
578602	Viking - black sacks and envelopes	£36.34
578628	P&R Garden supplies - landscape bark for dog walk	£75.00
578653	TTSR - Grass cutting	£1,342.30
578720	Rospa - Play equipment inspection	£157.80
578747	Web support £240.00 / £40.00 IT help	£280.00
594784	Creative Lincs - Banner and posters for play area	£150.00
594748	Viking - printer inks and laminating pouches	£93.54
594773	Payment to Clerk for zoom meeting	£14.39

**Minutes of the Weeting with Broomhill Ordinary Parish Council  
Meeting  
Held remotely by Zoom  
on Thursday 16<sup>th</sup> July 2020**

<b>Total Cheques / BACS paid</b>	<b>£4,351.97</b>
<b>Balance in Community Account July 2020</b>	<b>£7,660.43</b>
<b>Balance in Savings Account</b>	<b>£12,053.37</b>
<b>Total in Parish Accounts</b>	<b>£19,713.80</b>

**10. PLANNING APPLICATIONS**

**3PL/2019/0189 Land at Brandon Road dated 18/3/19**

Crematorium with Memorial Gardens and Car Park  
Parish Council Object-comments on Planning website raised by Parish Council/  
**Application refused 22<sup>nd</sup> July 2020**

**3DM/2019/0003/DEM Brandon Rail Station dated 8/4/19**

Main building demolition  
No prior approval 5 objections and 2 No objections from the Parish Council  
Various groups are still trying to stop the demolition.

**3PL/2019/0678 Mill Farm IP27 OPT Amendment received 16/7/2020**

Up to 125 Houses (was 450)

The Chair said that he had looked over the documents today and pointed out the following: -

- The applicant has made reference to the West Suffolk Local Plan that is still in the early stage so they can not pay much attention to this, but this development is not in West Suffolk, it is in Breckland and Breckland Local Plan has been completed.
- The area designated is outside our development area.
- This exceeds the housing requirement that has already been identified in Weeting with the application for the housing at Lodge Farm.
- This is still in a flood risk area.
- The objections that the Parish Council raised last year still stands.

The Chair asked the Councillors to send their views/comments through to the Clerk so that she can forward these onto planning.

**3PL/2020/0332/A Breckland Garage, Lynn Road dated 2/4/2020 Retrospective Planning Application**

2 x Hoarding Boards (Externally Illuminated)

No objections but PC made the following comments.

- Why does this business need Two signs? Could this encourage other businesses in this area to erect two or more signs each in which the whole verge would be taken up with signs.
- Sign B is far too big – it obstructs the sign that has the price of the petrol behind it and also drivers line of vision is obstructed when pulling out of Hereward Way.

**3PL/2020/0503/HOU 10 Park View IP27 0QD dated 23/6/2020**

Dropped Kerb.

No objections received from the PC

**3PL/2020/0283/F Breckland Garage, Lynn Road dated 13/7/2020**

Change of use from coffee shop to car showroom (Retrospective)

**11. MEMBERS' MATTERS - items for next Agenda**

None

With nothing more to discuss the meeting closed at 20.15

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_