

**Minutes of the Weeting with Broomhill Ordinary Parish Council
Meeting
Held at Weeting Village Hall, Weeting
on Thursday 15th August 2019**

PRESENT:

Councillors M. Nairn Chair, M. Lister Vice Chair, S. Walmsley, S. Nairn, P. Smith, C. Drewry, J. Prosser, Cllr M. Burlingham, District Councillor Robert Kybird, County Councillor F. Eagle and Mrs P. Angus Clerk to the Council.
Mr J. Reay Handyman. There were 5 members of the public

1. APOLOGIES OF ABSENCE

Cllr T. Childerhouse

2. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 18th July 2019 having been previously circulated were accepted as a true record of that meeting. All agreed and the Chair signed the minutes.

3. TO RECEIVE DECLARATIONS OF INTEREST

None

4. PUBLIC PARTICIPATION

A member of the public said that debris and old cars is mounting up at Emily's Wood, the Chair said that it is ongoing and is being dealt with. The same member of the public asked what the response was following the meeting regarding the planning application for 450 houses, Cllr Lister said that she had taken 172 letters to Breckland that residents had left at the Post Office and there is also many residents that had posted their own and also commented on line. A member of the public who runs the fit camp classes on the playing field asked if all was ok now as there had been complaints in the past regarding the music being too loud, the Chair said that no further complaints had been received. A member of the public said that he had written to his local MP regarding Brandon railway station saying that he thought that the building had been allowed to deteriorate on purpose. The same member of the public said that the company that uses the railway yard wants to buy the railway station building for use for his business.

5. DISTRICT AND COUNTY COUNCILLORS REPORT

5.1 District Councillors Report

District Councillor Robert Kybird said that there was no District Council meeting in August to report on. With regard to the planning application for the 450 houses both Norfolk and Suffolk Highways have put in objections. Crematorium planning application – no further news on this.

5.2 County Councillors Report

County Councillor F. Eagle said that he had asked Highways to attend a planning committee meeting regarding the 450 houses and Highways agreed they would but they are not usually asked to attend. With regard to wheelie bin stickers, he said that a photo of a child that is used on the side of the bins works very well in Australia he will be ordering these along with 4-5 different types of stickers.
(Both the District and the County Councillor left the meeting at this time as they had other meetings to attend in the area)

6. MATTERS ARISING

6.1 Outstanding Highway Matters – to discuss any outstanding issues

- No through sign Victor Charles Close – still on order
- Stickers for bins – District Councillor F. Eagle had confirmed in his report earlier in the meeting that he would be ordering the stickers.
- Parish Partnership Scheme Grant 2019/2020 – a price has been received from Westcotec for the Sam 2 speed signs and the chair will be meeting with David Jacklin from Highways in September to discuss the best positions in Weeting where this can be placed. Following a discussion, it was agreed that the paperwork for the grant application could go ahead once the meeting with Highways has taken place.

6.2 Playing Field/Open Spaces

Village Hall gas tank assessment – Following a risk assessment that was carried out it was pointed out that there should be no parking within 3 metres of the gas tank and it was agreed that posts would be put in place around the tank.

**Minutes of the Weeting with Broomhill Ordinary Parish Council
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The Chair said that he is still exploring the best areas for wild flowers could be planted and the green in front of The Row and also the land opposite the shops in Hereward Way are a possibility, Cllr Walmsley suggested that the Church area would also be a good place for planting and following a discussion it was agreed that the Council approaches the Rector to discuss this possibility.

6.3 Notice Board – update from the Clerk

The Clerk had obtained a budget cost for the notice board @ £1300 and it was agreed that this would be put into next year's budget. It was also agreed that this board would be the main notice board for all Parish Council minutes, agendas and other notices. Other boards around the village would be used for local community groups notices.

6.4 Website – Councillors Photos

Following a discussion, it was agreed that the leaflet that was used for the election that had photos and a small write up for each councillor could be adapted and put on to the website

6.5 Christmas Tree Lighting

Date for tree to be lit is still 30th November and it was agreed that the Clerk will order the same tree as last year.

6.6 Bowls Club – renewal of licence progress

Cllr Lister said that they will be discussing this at their next meeting

6.7 Fengate Drove street light – to discuss Brecklands offer to replace the damaged light

Breckland Council had agreed to pay for the installation of a new lantern to replace the damaged light in Fengate Drove upon the proviso that once this was installed it would be added to Weeting Parish Councils street light itinerary, it was agreed to go ahead with this.

6.8 Dog Waste Bin – Pilgrims Way

A resident had asked if the dog bin could be moved from outside their house as it was in full view of their dining room and lounge. Following a discussion, it was agreed that this can be moved further up the road away from the house.

6.9 Weeting Parish Council – to discuss purchase of enamelled Weeting Parish Council Lapel Pins

The Chair would like the Parish Council to purchase 50 enamelled small badges that has the Village Green sign on it with the idea that these would be presented to outgoing Councillors as a thank you for their service. Following a discussion, it was agreed that this purchase could go ahead. The details and costs are as follows: -

Badge Type: Hard Enamel (Brass Stamped, 14 Colours, Gold Metal)

Size: 35mm

Thickness: 1.5mm

Backing: Brooch Fixing

Quantity: 50

Price: £2.89 per badge x 50 = £144.50

One off die set up = £25.00 (If you reorder the same badge there isn't a cost for the die set up again)

Total £169.50 plus VAT = £203.40 (This price includes free delivery within the UK only)

6.10 October Parish Council meeting

It was agreed that there would not be a meeting in October.

Minutes of the Weeting with Broomhill Ordinary Parish Council Meeting

Held at Weeting Village Hall, Weeting on Thursday 15th August 2019

7. REPORTS

7.1 Chairman's Report

The bus shelter in Peppers Close has gone to Denver Council who were extremely pleased with it. The Chair has asked the owner of the land where the trees are overgrown on the Brandon Road to cut them back and following discussion it was agreed that the Clerk will write to the owner thanking him in advance for his co-operation.

At this point Cllr Paul Smith said that he had to leave the meeting due to work commitments and he also confirmed that this would be his last meeting as he was moving away and therefore resigning from the Parish Council. The Chair said that the Parish would like to thank him for all his work and help during his time with the Council..

7.2 Clerks Report

The following report has been circulated to the Councillors prior to the meeting. At this point after a remark was made at the meeting by the handyman that "*The Clerk does not read out her report at the meeting so the public will not hear it*" it was pointed out by Cllr Prosser that the report was always fully minuted and the minutes are available to all public, therefore reading out the full report is not necessary.

- Contacted Westcotec regarding Sam 2 speed signs.
- Arranged for dustbins to be taken away at Mill Farm.
- Arranged with Denver PC to collect the redundant bus shelter.
- Asked Cllr Fabian Eagle about the signs for bins to ask if there is a minimum order for any special signs.
- Reported street sign in Hockwold Road that had not been put back in its correct place after works in the area.
- Arranged for letters to be printed for the planning for the 450 houses also collected these from the printer and along with Cllrs Lister, S. Nairn, M. Nairn as well as help from The Clerks and and Cllr Listers husbands (and Mum-in law to Cllr Lister) collated and put the letters with envelopes ready to be put through residents doors.
- Visited with Cllr Lister a resident that was complaining of trees overhanging her property from a neighbour's property to confirm that the Parish Council cannot get involved with private disputes between neighbours and supplied the person with a list of rules that apply when dealing with this problem.
- Purchased "No Ball Game" signs for the children's play area and "No Smoking Signs" for the bus shelters.
- Chased up Rangers that were due to visit in July.
- Enquired about enamel pins for outgoing Parish Councillors.
- Notice board budget price obtained to replace the board outside the shop – average of £1300.
- Sent out thankyou letters to residents that helped with the distribution of the planning letters.

7.3 Handyman Report

- Village Hall grassed carpark – took down tape and road pins and barrier.
- Dog Walk – trimmed hedge and cut over hanging branches.
- Planning letter – delivered to farm and outlying cottages and Railway Terrace.
- WPC store – cut back and took away bush at back of store.
- Electric cupboard lock had been forced and this will be repaired.
- Notice board that was in Pepper Close has been cut up and put in to bin.
- Play area – fitted two "No Ball Games" signs on to the fence.
- Bus Shelter in Hereward Way – replaced damaged "No Smoking" sign with new one.
- Bus Shelter in Hockwold Road – cleaned "No Smoking" sign.
- Playing Field – two lads very kindly moved a large branch off the playing field that had fallen in from the main road.
- Clothing Bank – regularly split up large bags of clothes and put into clothing bank.
- Bottle Bank – there is regular fly tipping.

**Minutes of the Weeting with Broomhill Ordinary Parish Council
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7.4 Street Lighting Officers Report

Cllr Burlingham asked if she could have an updated itinerary from Westcotec with the details of all the new LED lights that have been installed. The Clerk said that she had already requested this and Westcotec are working on it. She also said that it appears that some lights that should have been replaced with LED's have not.

7.5 Bowls Club Report

There are lots of events going on and today an event was held for the Silver Surfers – another two will be held in September between 6-7pm in the evening.

Cllr Prosser said he had received a complaint regarding the noise that is occurring after parties/functions going on into the early hours of the morning and that any noise should be stopping after midnight. Following a discussion, it was agreed that the Clerk will send a letter to the Bowls Club.

7.6 Village Hall Report

Things are fairly quiet – they would somehow like to be included in the Christmas tree lighting ceremony.

7.7 Football Club Report

They are under new management and the club has been painted and repaired and is looking very tidy. The Chair said that he asked the Football Club management to obtain a quote for hot water to be installed for the showers.

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None outstanding.

9. FINANCE

9.1 To Agree and Sign the Payments for the July/August invoices

The following payments were authorised on Thursday the 15th August 2019. The cheques / payments were signed by Cllr M. Nairn and M. Burlingham.

Balance for July 2019	£8,315.21
Minus the following direct debits	
E-On Street Lights	£664.33
E-On Street Lights Parrots Piece	£11.20
Viridor Waste Collection	£52.61
Viridor Waste Collection Duty of Care	£98.28
Total Direct Debits	£826.42
 Plus the following receipts	
WVL	£12.50
Bowls Club	£18.75
Total Income	£31.25
Total after Direct Debits and Income	£7,520.04

Cheques/Bacs	Description	Total
56029062	Westcotec- Street Light Maintenance	£194.08
56006322	Viking stationers bulk order inks	£85.76
55990785	Westcotec - New lantern opp 58 Angerstein Close	£258.00
55988902	Weeting Village Hall - Hall hire for meeting	£25.00
55985456	Barkers Print - leaflets for planning notice	£182.00
55985413	Viking stationers - envelopes/labels/inks	£158.30
55985360	Richard Oughton - Mole control - playing field	£50.00
55985260	STANTA - donation from tour in June 2019	£212.00
55985183	E-on - Football Club final bill reading	£19.13
55985149	Handyman salary and mileage	£514.58
55985105	Parish Clerk salary/phone/office allowance/ signs for play area and bus shelters/mileage	£638.71

**Minutes of the Weeting with Broomhill Ordinary Parish Council
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Total Cheques paid	£2,337.56
Balance in Community Account August 2019	£5,182.48
Balance in Savings Account	£15,016.18
Total in Parish Accounts	£20,198.66
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)	

10. PLANNING APPLICATIONS

Ref Number	Address	Date	Description	Outcome/update
3PL/2019/0189	Land at Brandon Road	18/3/19	Crematorium with Memorial Gardens and Car Park	Decision by 3/6/19 Parish Council Object-comments on Planning website raised by Parish Council
3DM/2019/0003/DEM	Brandon Rail Station	8/4/19	Main building demolition	Decision by 30/4/19 5 objections and 2 No objections from the Parish Council
3PL/2019/0147	4 All Saints Weeting	29/4/19	Construction of a new dwelling	Decision by 19/6/19 No objections planning granted
3PL/2019/0551/F	East of New Lodge Lynn Road Weeting IP27 0QS	10/5/19	Construction of two dwellings	Decision by 5/7/19 No objections
3PL/2018/1373/F Appeal	No. 3 Fengate Drove Weeting IP27 0PW	14/5/19	Proposed replacement dwelling with integral garage	No decision date published appeal has now been granted
3PL/2019/0678 ** see comments below	Mill Farm IP27 0PT	10/6/19	Up to 450 dwellings	Dead line for comments 12/8/19 – decision by 9/9/19 Parish Council object comments on planning website
3PL/2019/0396/LB	4 The Row Weeting	5/4/19	Replacement of 2 wooden Dormer windows	Deadline for comments 23/8/19 decision by 24/9/19 No objections received
3PL/2019/0773/HOU	46 Hereward Way	24/6/19	Erection of single storey extension and painting of roof	6/8/9 Permission granted
3PL/2019/0890/HOU	6 Park View	22/7/19	Proposed side two storey extension along with garage	Deadline for comments 21/8/19 decision by 16/9/19 No objections received
3PL/2019/0918/HOU	1 Saxon Place	8/8/19	2 single storey extensions	Deadline for comments 30/08/19

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3PL/2019/0678 ** Cllr Walmsley had drafted a letter detailing reasons why this application should be deferred at this time and following a discussion it was agreed that the Clerk would send this to the Planning Officer dealing with this application.

11. MEMBERS' MATTERS - items for next Agenda

Cllr S. Nairn suggested that the meeting chairs and tables are set out differently so that the public can hear what is going on.

A member of the public asked if the council would like another defibrillator.

With nothing more to discuss the meeting closed at 20.37

Chairman: _____ Date: _____