

**Minutes of the Weeting with Broomhill Ordinary Parish Council
Meeting
Held at Weeting Village Hall, Weeting
on Thursday 20th June 2019**

PRESENT:

Councillors M. Nairn Chair, M Burlingham, S. Walmsley, S. Nairn, P. Smith, T. Childerhouse and Mrs P. Angus Clerk to the Council.

Mr J. Reay Handyman. There were 4 members of the public and County Councillor Fabian Eagle and District Councillor Robert Kybird.

1. APOLOGIES OF ABSENCE

Councillors M. Lister, C. Drewry, J. Prosser and District Councillor Sam Chapman-Allen

2. ACCEPT AND SIGN THE MINUTES

The minutes of the Annual Parish Council meeting held on Thursday 16th May 2019 having been previously circulated were accepted as a true record of that meeting. This was proposed by Cllr S. Nairn seconded by Cllr M. Burlingham and all agreed. The Chair signed the minutes.

3. TO RECEIVE DECLARATIONS OF INTEREST

Cllr T. Childerhouse item 10 planning application 3PL/2019/0551/F

4. PUBLIC PARTICIPATION

A member of the public that organizes the speed watch is looking for 2 more volunteers he also thanked the Clerk for organizing the STANTA tour.

Another member of the public complained of speeding in Rectory Lane, she asked about the possibility of signs being purchased for the bins, the speed watch organizer said that they will be carrying out a speed watch in the area. A member of the public asked if the weeds that are growing out of the guttering in Castle Close could be cleared, he also mentioned about a tree that is overgrown on the corner of Castle Close where by the twigs from the tree are swept into the road but not cleared away, the Chair said that he will be speaking to Breckland Council and Norfolk Council regarding various jobs that need to be carried out in the village, he also advised the member of public to go on line and report direct to Norfolk Highways any problems regarding the roads and paths.

5. DISTRICT AND COUNTY COUNCILLORS REPORT

5.1 District Councillors Report

District Councillor Robert kybird reported the following –

The planning application from L&V timber 3PL/2019/0313/O Station Approach will be going to the planning committee next week He will be attending a meeting on site at Brandon Railway station with Norfolk Historic Buildings on the 15th July – public are invited and this is to look at potential uses for the buildings to try and save the buildings. Breckland Cabinet Road show will be starting up again stopping off at Dereham and Swaffham and other places. He informed the Councillors that an outline application had been received from Talavera Estates today (20th June) to build 450 houses on the site of Mill Farm Weeting application number is 3PL/2019/0678/O.

5.2 County Councillors Report

County Councillor Fabian Eagle –

The junction of Peppers Hill and Mundford Road will get an extra cut next week, He asked if there were any other areas that will need cutting – it was pointed out that the bushes on the left-hand side of the junction of Brandon Road coming out on to Mundford Road by the Railway crossing will need cutting back.

With regard to Wheelie bin stickers (*speeding stickers*) – he said that the Clerk will need to arrange for a quote for these stickers and once purchased he can then arrange that the Parish Council is reimbursed for the money spent. He would prefer that prices are obtained from Norse as some of the profit will go back into the Council, it was agreed that the Clerk would liaise with Cllr Eagle once it was agreed how many would be needed.

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6. MATTERS ARISING

6.1 Outstanding Highway Matters – to discuss any outstanding issues

- No through sign Victor Charles Close – The Clerk will chase up Councillor Sam Chapman-Allen regarding this matter.
- Stickers for bins – see County Councillors report.
- Fallen tree on Lynn Road – Highways will be attending to this within 6 weeks.
- Parish Partnership Scheme – 2019/2020 – The Chair suggested Sam 2 signs, Cllr S. Nairn mentioned the possibility of speed calming bumps, however the Chair said that Highways are very reluctant to install these as they can lead to claims from motorists, following a discussion the Chair said he would discuss the possibility of some sort of traffic calming with David Jacklin from Highways.
- Cllr Smith said that he has been informed that there are overgrown bushes and trees in Castle close and Jubilee Close that are damaging some of the residents fences and obstructing the footpaths, the Chair asked him to get the addresses of these properties and send them over the Clerk so that a letter can be sent asking if they could trim these back.

6.2 Playing Field/Open Spaces

Bulb Planting in September – following a discussion it was agreed that nearer the time the Clerk would contact Thetford Town Council with regards to borrowing their bulb planting machine.

6.3 Notice Board – To discuss if a new notice board is required outside the shop and if so, put this into next year's budget

The Clerk suggested that a larger notice board that will hold a minimum of 6 A4 sheets of paper and that is maintenance free and water proof be looked at for replacing the existing smaller notice board which has served a very good purpose but is just not big enough for the Parish Councils needs. Following a discussion, it was agreed that the Clerk would research prices and various notices boards and also any grants that may be available towards the cost of the board.

6.4 STANTA Tour 2019 – date 12th June 2019 – to confirm money raised for STANTA

£212 raised for STANTA and the Clerk has contacted STANTA asking that they confirm their bank details so that this can be paid by BACS. The Chair thanked the Clerk for organizing the trip and it is hoped that another can be arranged for next year.

6.5 Website – Councillors Photos

Following a discussion, it was agreed that it would be a good idea to have a photo along with a small resume about themselves on the website.

7. REPORTS

7.1 Chairman's Report

Brandon Railway Station – an associate of the Chief Executive Officer of Greater Anglia has asked that any form of demolition work be halted and a meeting will be held on the 15th July with a view to finding out what use the building could be used for in the future.

The Crematorium planning application 3PL/2019/0189 was due to go to planning on the 22nd July and that has now been put back to approximately to the 2nd September as it may have to go back out to consultation.

7.2 Clerks Report

The following was circulated by email to the Councillors prior to the meeting.

- New litter picks arrived from Breckland – Many thanks to Cllr Sam Chapman-Allen.
- Sent a thank you letter to previous Councillor thanking him for his service in the past.
- Sent all final documents off to external auditor.
- Contacted football club regarding outstanding money owed and also installation of smart metre (e-on contacted me and I re-directed them to the Club).
- Ordered no parking signs for village hall drive.

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- Researched customized bin stickers – Barkers Print should be able to price up for customised stickers once we can give quantities and sizes required so if you want “SLOW YOU DOWN” stickers that is possible.
- Contacted bank regarding removal of ex Councillor as a signatory for cheque’s – letter to be signed by Clerk and Chairman, this will then be sent to the bank.
- Contacted Stanta and Coach company to confirm final details.
- Attended Stanta tour – collecting moneys etc along with Cllrs Sue and Mike Nairn and Margaret Lister – thank you to all for your help.
- Ordered grass seed for Village Hall areas.
- Investigated No Through Sign for Victor Charles Close – Cllr Sam Chapman Allen looking into this for us.
- Chased up Breckland regarding grass cutting in Weeting.
- Started to look at new larger notice board made from maintenance free recycled plastic as the notice board outside the shop is not really big enough (it needs to hold a minimum of 6 A4 sheets of paper the current notice board will not hold this amount without some of the sheets being obscured by the frame also damp is getting in)
- Chased up Highways regarding gated signs into Village and asked for further notice to go on these signs saying “Welcome to Weeting Please Drive Carefully”
- Reported another “homeless” street light that is not working outside number 2 Boundary Close to Councillor Sam Chapman-Allen
- Put notice of Public Rights and Publication of audit on the notice board and website

7.3 Street Lighting Officers Report

None reported this month

7.4 Handyman Report

- Prepared for the ROSPA inspection and thanked Cllr Lister for her help and advice.
- Fitted 3 new rails and treated rot on old rails.
- Replaced all pale boards that were broken.
- Replaced 2 bolt shackles on baby swing.
- Levelled off and fixed down safety matting under Junior Swings, Cone Climber and Nest Swing.
- Cleared up after contactor after he moved the mud.
- Fixed CCTV sign on rails by Castle steps.
- Fixed hole in chain link fence.
- Spread 6 sacks of wood chipping around picnic bench.
- Cut back overhanging branches, trimmed hedges and levelled off top of fence in the dog walk area.
- Made up 3 “Keep Clear Signs” and fitted at the back of 13 to 16 All Saints.
- Made and fitted “Road Closed” sign at the entrance to Village Hall car park.
- Fitted “Keep Clear” sign to post at gas tank.
- Regularly split up bags of cloths and put into clothing bank.
- Still getting fly tipping at the bottle bank.
- Fixed baling string to road pins to stop red and white tape blowing away.

7.5 Bowls Club Report

Nothing to report

7.6 Village Hall Report

Nothing to report

7.7 Football Club Report

The Chair said that he had been told that the football team would be continuing to use the football ground.

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

Letter from handyman that will be discussed on item 9.2

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9. FINANCE

9.1 To Agree and Sign the Payments for the May/June invoices

It was proposed by Cllr Burlingham and seconded by Cllr Smith that the payments be accepted and signed and all agreed.

The following payments were authorised on Thursday the 20th June 2019 The cheques / payments were signed by Cllrs M. Nairn and M Burlingham

Balance for June 2019	£15,609.18
Minus the following direct debits	
E-On Street Lights	£664.33
E-On Street Lights Parrots Piece	£11.17
Viridor Waste Collection	£76.03
Total Direct Debits	£751.53
Plus the following receipts	
Stanta income (480 to pay for coaches)	£692.00
Weeting Bowls	£18.75
Football Club Electricity Bill	£49.84
Weeting Village Life	£50.00
Village Hall	£1.00
Total Income	£811.59
Total after Direct Debits and Income	£15,669.24

Cheques/Bacs	Description	Total
54842258	Mrs P. Angus Salary/office and phone /Mileage/Signs for Village Hall Driveways	£622.57
54842329	Mr J. Reay Salary/Mileage and Delivery of WV	£623.70
54842396	HMRC - Employees PAYE April to June	£437.80
54842700	Westcotec - Street Light Maintenance and 2 new LED's	£710.08
54842738	Chase Timber - Village Maintenance Supplies	£77.54
54842950	Fengate Fasteners - Village Maintenance Supplies	£78.88
54842971	Barkers Print - WV	£617.00
54844952	Fenland Leisure - Repair to Spiders Web Climber	£1,278.84
54845072	Eagles Coaches - Stanta Tour	£480.00
54845158	P&R Garden Supplies - Bark Chips	£36.00
54865391	Viking Stationary - Black sacks and stamps	£41.96
54891180	Weeting Village Hall	£25.00
Total Cheques paid		£5,029.37
Balance in Community Account July 2019		£10,639.87
Balance in Savings Account		£15,016.18
Total in Parish Accounts		£25,656.05
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)		

9.2 Handyman – Expenses Incurred on Parish Council Business – public and handy man was excluded from this part of the meeting.

The Handyman had recently sent a letter to Cllr Tom Childerhouse (*handyman's line manager*) asking to be reimbursed for some money towards to his new tyres on his trailer. Following a discussion, it was agreed that the Parish Council will pay for one tyre for his trailer at a cost of £43.20. This was proposed by Cllr T. Childerhouse seconded Cllr S. Nairn and all agreed, Cllr Childerhouse was asked to make it clear to the handyman that this is a one-off payment that will not be repeated.

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10. PLANNING APPLICATIONS

Ref Number	Address	Date	Description	Outcome/update
3PL/2018/1413/F	Rear of 1 Cromwell Road	16/3/18	Proposed 4-bedroom dwelling	Approved 30/5/19 to come off next agenda
3PL/2019/0189	Land at Brandon Road	18/3/19	Crematorium with Memorial Gardens and Car Park	Decision by 3/6/19 Parish Council Object-comments on Planning website raised by Parish Council
3DM/2019/0003/DEM	Brandon Rail Station	8/4/19	Main building demolition	Decision by 30/4/19 5 objections and 2 no objections from the Parish Council
3PL/2019/0313/O	The Old Station Yard Mundford Road Weeting Brandon	30/4/19	Residential Development (13 dwellings)	Referred to Planning Committee meeting on 24 th June 2019 Parish Council object comments on planning web site
3PL/2019/0422/PIP	Fengate Drove Weeting	26/4/19	Eight dwellings with parking and gardens	Permission was granted today 20/6/19
3PL/2019/0147	4 All Saints Weeting	29/4/19	Construction of a new dwelling	Decision by 19/6/19 No objections
3PL/2019/0551/F	East of New Lodge Lynn Road Weeting IP27 0QS	10/5/19	Construction of two dwellings	Decision by 5/7/19 No objections
3PL/2018/1373/F Appeal	No. 3 Fengate Drove Weeting IP27 0PW	14/5/19	Proposed replacement dwelling with integral garage	No decision date published

11. MEMBERS' MATTERS - items for next Agenda

Nothing

With nothing more to discuss the meeting closed at 20.16

Chairman: _____ Date: _____