

**Minutes of the Weeting with Broomhill Parish Council Meeting
Held at Weeting Village Hall, Weeting
on Thursday 18th October 2018**

PRESENT:

Councillors M. Nairn Chair, M. Lister Vice Chair, M. Burlingham, P. Smith, J. Prosser, M. Buxton, C. Drewry, County Councillor F. Eagle, District Cllr S. Chapman-Allen, and Mrs P. Angus Clerk to the Council.

Mr J Reay Handyman. There was 1 member of the public.

1. APOLOGIES OF ABSENCE

Cllrs S. Walmsley and T. Childerhouse

2. ACCEPT AND SIGN THE MINUTES OF THE PREVIOUS

The minutes of the Parish Council meeting held on Thursday 20th September 2018 having been previously circulated were accepted as a true record of that meeting, this was proposed by Cllr Burlingham, seconded by Cllr Lister and 5 agreed, the Chair signed the minutes.

3. TO RECEIVE DECLARATIONS OF INTEREST

None

4. PUBLIC PARTICIPATION

The editor of the Weeting Village Life informed the Cllrs that money earned from advertising in the Weeting Village Life will amount to £2,500 this year.

5. MATTERS ARISING

5.1 Outstanding Highway Matters – to discuss any outstanding issues

The chair said he had been told my County Councillor Fabian Eagle that Weeting had got everything that they have asked for from Highways. The junction outside the Chairs house - Hockwold Road has now been resurfaced with a more durable surface and the same is to be applied to Brandon Road coming into the Village. The owner of the land along side Brandon Road has agreed that Highways can install a soak away on his land that will improve the drainage on the side of this road. The Chair said that he still needs to speak to Highways regarding the speed limit. There is now a ticket machine on the platform at Brandon Station, the Station Box is due to be dismantled and taken away.

5.2 Street Lighting – Street Lighting officers report

2 lights reported out this month.

5.3 Playing Field/Open Spaces

Trees on Village Hall drive - Cllr Lister said that the Conifers are falling over and dying on the Village Drive and the tree surgeon suggested that all the trees are taken out, the cost of this will be £2,600, and following a discussion it was agreed to go ahead with this, this was proposed by Cllr Prosser, seconded by Cllr Burlingham and all agreed.

The Chair said that the bulbs were planted by him and his wife, the Clerk and her husband and Cllr Lister and her husband, Highways have offered some concrete rings to put some bulbs in next year. Cllr Drewry said she had a complaint about the fit club damaging the playing field and making a mess of the Village Hall toilets, Cllr Drewry said she had inspected the toilets after the classes and no mess had been left, Cllr Lister had suggested that they sometime use different areas of the playing field, following a discussion Cllr Prosser proposed that the Parish Council had considered the complaint regarding the fitness club and finds it unjustified, all agreed. There was a discussion regarding the water leak in the football club changing rooms that has been ongoing for over a year and it was agreed that the Clerk would send a letter stating that if the Club does not get this repaired themselves the Parish Council will arrange to have the work carried out and the cost of this would be passed to the Football Club.

5.4 Website

The Parish Council Website needs updating and the Clerk has obtained a price to build a new web site at a cost of £400 and then to maintain and update for a monthly payment of £40.00 this is from the same website company that currently maintains the Mundford PC web site and also Mundford Village Hall website. Following a discussion it was agreed to go ahead with this.

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 18th October 2018

5.5 Risk Assessment and Health and Safety Policy – to be signed off by the Chair and Clerk for 2018 reports

The risk assessment was carried out in September by the Clerk and Cllr Lister, copies of this had been previously circulated to the Cllrs, there were no major issues. The Clerk had not brought the copies to be signed to the meeting and it was agreed that the Chair and Clerk would sign off the copies the next day after the meeting.

5.6 November meeting

There will be no meeting in November – the next meeting will be on the 20th December 2018

6. REPORTS

6.1 Chairman's Report

The Chair had reported on most things earlier in the meeting. However, he did point out that the boxes strapped to some of the signs on the side of the roads in Weeting are radar boxes checking the number of vehicles speeding in the Village.

6.2 Clerks Report

- Carried out risk assessment with Cllr Lister and updated the list
- Reported fallen tree branches in Angerstein Close to Breckland Council
- Contacted website builder regarding new website for Weeting
- Purchased new signs for Children play area and the Adults fitness equipment area.
- Called Diddlington regarding laurels told to call end of November when we require them
- Put in Vat claim for June to September for a total of £784.11
- Sent letter to Lawsons regarding rubbish outside the flats
- Organized Christmas tree to be delivered on 28th/29th November and Westcotec to come to site on Friday 30th with cherry picker
- Worked out estimated spend for 2018 to 2019 in readiness for Budget setting in December

6.3 Village Handyman Report

- Mr Murrfit tipped half a load of topsoil by the WPC store which was then heaped up with a shovel to make the pile smaller and range netting has been put around the topsoil.
- Fitted 2 rails on play area fence alongside the rotting rails.
- Rendered over the graffiti on the building by the playing field.
- Cleaned/washed the Hockwold Road bus shelter.
- Put up the new signs in the play area and adult fitness area.
- Replaced broken marker posts, two in Parrots Piece car park and one at entrance to Village Hall car park.
- Replaced seven orange reflectors.

6.4 Bowls Club Report

The School children will be taking some poppy arrangements to the Bowls Club that will be displayed in the Club.

6.5 Village Hall Report

Nothing to report.

6.6 Football Club Report

Cllr Smith said that he will let the Club know that the Clerk will be writing to them regarding the repair that needs to be carried out on the water leak in their changing room.

6.7 District Councillors Report

Cllr Chapman-Allen said to let him know or contact Breckland Council direct on their website regarding noisy dogs. Letters have been sent to Flagship tenants instructing them to clean up the front of their properties. He and Cllr Nairn have been invited to attend a meeting regarding Brandon Railway Station so please let him or Cllr Nairn know if you have any concerns regarding the station, the Chair said that there is concern that people may have to pay to park at the station. The Parish Clerk will

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 18th October 2018

receive a letter from Breckland Council to inform that her there will be no Council Tax grant after this year. He will be attending a Local Plan meeting next week. Breckland have 3,000 granted planning permissions across the district that have not been started. Town and Parish Forum will be early January 2019 and he asked the Chairman if there is anything that he would wish to be on the Agenda and if there is anything thing that Breckland District Council can do to support the Parish Council.

6.8 County Councillors Report

The consultation is still out for the Children's Centres and that closes on the 12th November 2018. There are 92 Library stops that no one uses and these will be removed. The Council is looking to support adults at home so that they are not having to stay in hospital. Cllr Eagle apologised for not making the meeting at Weeting with Highways last month. The Chair asked Cllr Eagle to see if the Sure Start building in Weeting (the Old School House) is still being used, Cllr Eagle said he was not aware of this building and the handyman showed him where it was located after the meeting.

7. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None

8. FINANCE

8.1 To Agree and Sign the Payments for September/October Invoices

The following payments were authorised on Thursday the 18th October 2018 the cheques were signed by Cllr M Burlingham and Cllr M Lister, this was proposed by Cllr Smith, seconded by Cllr Prosser and all agreed.

Balance for September 2018	£23,875.62
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Minus the following direct debits

E-On Street Lights	£517.84
E-On Street Lights Parrots Piece	£14.00
Viridor Waste Collection	£52.60
Mr J Reay Salary Paid by SO	£200.00

Total Direct Debits	£784.44
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Plus the following receipts

Precept	£18,250.00
Weeting Village Life	£420.00
Weeting Bowls Club	£18.75
Council Tax Grant	£599.00
Vat Refund	£784.11

Total Income	£20,071.86
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Total after Direct Debits and Income	£43,163.04
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Cheques	Description	Total
400230	Viking - Printer Inks and Paper clips	£50.82
400231	Westcotec - Street Light Maintenance and 4 new LEDs	£1,226.08
400232	Chase Timber Products - Village Maintenance supplies	£31.88
400233	Fengate Fasteners - Village Maintenance Supplies	£16.39
400234	HMRC - Employees Tax Payments	£817.45
400235	Mrs P Angus - Salary £492.77/ Mileage £4.50/ Office allowance £25.00/ phone £6.56/ signs for play area £51.30 and website host annual fee £83.84	£663.97
400236	Mr J Reay - Salary £516.75 (£200 paid by SO see above) /Mileage £18.00	£534.75
400237	Weeting Village Hall - Hall Hire	£18.75
400238	E-ON Football Club	£19.55
400239	Void Cheque	£0.00
400240	Mr Terry Hawkins - Web Site Maint - 3 months July to September	£90.00
400241	Chase Timber Products - Village Maintenance supplies	£63.22

**Minutes of the Weeting with Broomhill Parish Council Meeting
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400242	Fengate Fasteners - Village Maintenance Supplies	£53.66
400423	J Prosser – Brown Bin	£44.00
Total Cheques paid		£3630.52
Balance in Community Account October 2018		£39,532.52
Balance in Savings Account		£0.00
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)		

8.2 Estimated spend for 2018/2019

Figures had been circulated prior to the meeting – it is estimated that the total spend for 2018/2019 will be £50,050 and that will mean that a total of £23,467 will be carried forward to 2019/2020, the Chair said that this should be discussed in more depth at the December meeting and by that time the Clerk will have a draft budget drawn up.

8.3 Budget for 2019/2020– to agree a date to prepare/agree the 2019/2020 Budget

It was agreed that the budget would be discussed and agreed at the December meeting.

8.4 Quarterly report for Quarter 1 and 2 actuals spend against 2018/2019 budget

Q1 Budget £11,291 against a total spend of £15750 (£4500 was paid out in Q1 for repairs to the second car park at the Village Hall which was not expected when setting out the budget for this year)

Q2 Budget £9,981 against a total spend of £9,096

9. PLANNING APPLICATIONS

No recent applications to discuss

10. MEMBERS' MATTERS - items for next Agenda

A letter has been drafted by Cllr Walmsley regarding the closure of the Children's Centres which was read out by the Chair, the Clerk will get this sent out asap to Norfolk County Council.

With nothing more to discuss the meeting closed at 8.10pm

Chairman: _____ Date: _____