

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 20th September 2018

PRESENT:

Councillors M. Nairn Chair, M. Lister Vice Chair, M. Burlingham, P. Smith, J. Prosser, S. Walmsley, County Councillor F. Eagle and Mrs P. Angus Clerk to the Council.
Mr J Reay Handyman. There was 1 member of the public.

1. APOLOGIES OF ABSENCE

Cllr M. Buxton

2. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 16th August 2018 having been previously circulated were accepted as a true record of that meeting, the Chair signed the minutes.

3. TO RECEIVE DECLARATIONS OF INTEREST

None

4. PUBLIC PARTICIPATION

None

5. MATTERS ARISING

5.1 Outstanding Highway Matters – to discuss any outstanding issues

The Chair and the Clerk met with Mr David Jacklin from Highways to discuss the following.

- New Gateway signs into the Village – Prices will be submitted from Highways to supply and fit new signs that are made from recycled plastic, therefore they will be maintenance free.
- The flaking of the surface on the Brandon Road is due for repaired
- The drainage problem on Brandon Road – it was suggested some time ago by the handyman - Mr J Reay that soak a-ways were put on the owner's land that runs adjacent to the area, the Chair has since spoken to the owner who is in agreement with this and Mr Jacklin was very interested in this suggestion. The Chair thanked Mr Reay for this suggestion.
- Speeding on Hockwold and Brandon Road – the Chair spent some time with Mr Jacklin who after witnessing the speeding and the heavy use by lorries on these roads has agreed that there is a possibility that the speed limit could be reduced.

5.2 Street Lighting – Street Lighting officers report

Cllr Burlingham said that 4 lights had been reported not working and these have been replaced with LED's

5.3 Playing Field/Open Spaces

Following a discussion, it was agreed that new signs for the children's play area would be purchased stating that this area is for children only and also signs stating that the adult fitness equipment was for use by persons over the height of 1.4mtres only. The Parish Council had been given two litter bins, one has been put in place in the village and it was agreed that there isn't a suitable position for the second bin to be installed so this would be stored for later use. Cllr Childerhouse agreed to store the left-over matting that had been used for the Village Hall overflow carpark area. The Chair said that he and Cllr Lister had cleared the nettles from the spinney. Bulb planting is due to take place on the 29th and 30th September and it was agreed that these would be planted in blocks so that the grass could be cut around them. The graffiti on the old toilet block needs to be painted over.

6. REPORTS

6.1 Chairman's Report

See outstanding Highways matters

6.2 Clerks Report

- Met with the Cllr Nairn and David Jacklin from highways regarding signs into the village and other outstanding matters
- Purchased security cameras for the recycling area
- Obtained price for laurel bushes from Diddlington @ £7.95 each for 3 – 4ft high we need 51 (*it was agreed at this point to purchase these*)
- Got prices for new play equipment but it was decided to leave this for the time being

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- Purchased first aid box for the handy man to comply with H&S
- Sent receipt for football payment to football club
- Labelled up litter picks and Hi viz jackets with Weeting PC labels
- Registered the Parish Council with the Information Commissioners Office to comply with GDPR
- Collected bulbs for the garden centre – they are in garage waiting for planting 29th and 30th September

6.3 Village Handyman Report

- Carried out work from the ROSPA report - thanks go to Cllr Lister for her help with this.
- Trimmed around dog walk and cut back branches.
- Cut 37 discs and put these on top of the post around the dog walk to stop them rotting.
- Repaired 3 holes in chain link fence that runs between Main Road and dog walk.
- Renovated 2 rubbish bins and installed one on corner Shadwell Close and Main Road.
- Cut and cleaned up where Cllr Lister had cut back bushes in Rectory Lane and path at Shadwell.
- Cut back and trimmed bushes on Parrotts Piece.
- Prepared and painted moulded capping on 22 signs around the village.
- Prepared and painted Parrotts Piece sign.
- Cut down and took away two bushes on the lorry park and cleared up bricks and hardcore.

6.4 Bowls Club Report

Put in an irrigation system and the AGM is on the 29th October

6.5 Village Hall Report

Still trying for grants for work to do inside

6.6 Football Club Report

Have been active with the changing rooms and have rolled the pitch them selves

6.7 District Councillors Report

Not at meeting- the Chair said that the final stage of the local plan was going on today (20th September)

6.8 County Councillors Report

Cllr Eagle said he has spoken to Highways regarding the Crematorium application and what can be obtained from Highways if this goes ahead regarding traffic calming/road widening etc, most traffic is likely to come from Lakenheath Hockwold and Methwold. Most Children Centres in Norfolk will be closed and the existing staff will be coming out to work in the remaining centres Cllr Burlingham asked that with all the cuts that have been happening has NCC Councillors taken a cut in their pay rise, Cllr Eagle said no they hadn't. There is still time to put in your thoughts on the consultation with the Police Commissioners regarding the fire service.

7. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

Cllr Lister has received a letter regarding the state of the debris/old furniture that has been left outside the shop – it was agreed that a photo and letter be sent to Lawsons regarding this problem.

8. FINANCE

8.1 To Agree and Sign the Payments for August/ September Invoices

The following payments were authorised on Thursday the 20th September 2018 the cheques were signed by Cllrs M. Burlingham and M. Lister. This was proposed by Cllr Lister and seconded by Cllr Smith and all agreed.

Balance for September 2018 **£28,343.30**

Minus the following direct debits

E-On Street Lights	£535.09
E-On Street Lights Parrots Piece	£11.71
Viridor Waste Collection	£58.36
Mr J Reay Salary Paid by SO	£200.00

Total Direct Debits **£805.16**

Plus the following receipts

Football Club Electricity Payment	£197.09
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Weeting Village Life	£20.00
Weeting Bowls Club	£18.75
Total Income	£235.84
Total after Direct Debits and Income	£27,773.98

Cheques	Description	Total
400218	Mr J Reay - Salary £751.82 (£200.00 paid by SO see above) Mileage £22.50, Delivery of WVL £135.87	£710.19
400219	Mrs P Angus - Salary £492.97, Mileage £4.50, Office Allowance £25.00, Phone £5.00, Security Camera £89.00 and First Aid Kit £13.39	£629.86
400220	E- On Football Club Electricity	£17.91
400221	Barkers Print and Design for Weeting Village Life	£617.00
400222	P&R Garden Supplies - Spring Bulbs	£177.22
400223	Fengate Fasteners - Village Maintenance	£37.43
400224	T.T.S.R. Ltd - Grass Cutting	£1,303.20
400225	Weeting Village Hall	£18.75
400226	Westcotec - Street Light Maintenance	£194.08
400227	Richard Oughton - Mole Control for the Church Yard	£100.00
400228	Information Commissioner (Data Protection Register fee)	£40.00
400229	Fengate Fasteners - Village Maintenance	£52.72
Total Cheques paid		£3,898.36
Balance in Community Account October 2018		£23,875.62
Balance in Savings Account		
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)		

8.2 Conclusion of 2017/2018 Audit -to minute the conclusion of the year end Audit carried out by PFK Littlejohn LLP

All Audit documents have been returned signed as correct from the external auditors PFK Littlejohn LLP

9. PLANNING APPLICATIONS

Nothing new since last meeting

10. MEMBERS' MATTERS - items for next Agenda

There was a discussion regarding putting flower tubs at each end of the village possibly something like Brandon has done using 4ft wide sewer pipes, this will go on the next agenda for discussion in October.

With nothing more to the discuss the meeting closed at 8.05pm

Chairman: _____ Date: _____