

**Minutes of the Weeting with Broomhill Annual Parish Council
Meeting
Held at Weeting Village Hall, Weeting
on Thursday 17th May 2018**

PRESENT:

Councillors M. Nairn Chair, M. Lister Vice Chair, M. Buxton, S. Walmsley, C. Drewry, P. Smith and Mrs P. Angus Clerk to the Council.

Mr J Reay Handyman. There were 2 members of the public.

1. ELECTION OF CHAIRMAN

All agreed that Cllr Nairn is elected as Chairman. The Chair signed the Declaration of Acceptance of Office, this was witnessed by the Clerk Mrs P Angus.

2. ELECTION OF VICE CHAIRMAN

All agreed that Cllr Lister is elected as Vice Chairman.

3. ELECTION OF OFFICERS FOR COMMITTEES

The Chair proposed that the Council retain the structure of the committee as in the previous year which is: -

Planning Committee – Cllrs Walmsley and Buxton
Finance Committee – Cllrs Nairn, Childerhouse and Walmsley
Human Resources Committee – Ad hock as and when required
Bowls Club Representative – Cllr Lister
Village Hall Representative – Cllr Lister
Street Lighting Officer – Cllr Burlingham
Handyman Line Manager – Cllr Childerhouse

4. APOLOGIES OF ABSENCE

Cllrs T. Childerhouse, J. Prosser and M. Burlingham

5. THE CHAIRMAN'S OPENING REMARKS

The chair said that the recent litter pick was very successful, 16 people turned up to help and a total of 34 bags was collected, he suggested that towards the end of June another litter pick should be arranged, he thanked everyone who turned up on the day. Fly tipping is still continuing and the Chair said that this should be reported on line to Breckland Council as this is being monitored very closely and will determine how much this is costing the Council.

6. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 19th April 2018 having been previously circulated were approved. Cllr Drewry proposed that they be accepted as a true record, this was seconded by Cllr Lister and all agreed.

7. TO RECEIVE DECLARATIONS OF INTEREST

None

8. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

The Speed Watch Co-ordinator read out the latest statistics regarding the amount of drivers that had been clocked speeding through the village. Following a discussion, it was agreed that the Clerk would investigate new larger signs that would clearly show the speed limit through the village as there will be match funding available for them. The Chair said that Tom McCabe from the Highways department was investigating the speed limit on this stretch

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9. MATTERS ARISING

9.1 Outstanding Highway Matters – to discuss any outstanding issues

Overgrown footpath from Angerstein Close to Methwold Road has been reported and the Clerk was told that this could not be cut at this time.

There was a discussion regarding the lack of service that we are receiving from Highways such as the Rangers visits and also that Serco visits to trim the verges has now been cut back to once a month, it was agreed that the Clerk will write to NCC complaining about the poor service.

9.2 Street Lighting – Street Lighting officers report

Nothing to report

9.3 Playing Field/Open Spaces

The repairs to the Village Hall car park is coming on nicely and it was agreed to leave it shut for another month whilst the grass becomes established.

Cllr Drewry and the Chair has received complaints regarding the fitness camp users churning the Village Hall car park up and it was agreed by all that it is wrong to single out a single group – there are lots of other groups using the playing field and village hall that also use the carpark and the Parish Council was very pleased to see people using the village facilities. The Chair thanked Cllr Drewry for announcing the use of the CPR training kit for the defibrillator on the Councils Facebook page. There was discussion regarding the storage of the training kit and it was agreed that Cllr Drewry would ask the Village Hall if the kit could be stored in the hall.

9.4 Parish Council Information Protection Policy – to adopt the Privacy Policy required for the new GDPR that come into force on the 25th May 2018

The Chair signed the Parish Councils Privacy Policy and this will be displayed on the Parish Council website.

10. REPORTS

10.1 Chairman's Report

The Chair said that Weeting would like to hold a few more litter picks. July the 27th is Norfolk Day – to promote local business and organizations in the area. There is a tour being organized by Mundford Parish Council to see the STANTA training area on the 8th August, this tour is open to all and the tickets are £6.00.

10.2 Clerks Report

- Completed the Audit Figures and internal auditor has signed off as correct
- Wrote letter to person that was walking a dog on the playing field
- Invoiced NCC for fly tipping they have since come back with a letter explaining why they can't pay this invoice
- Reported various potholes – Fengate Drove etc
- Brought new sign for the bottle bank area regarding fly tipping and dumping
- Sent letter of thanks to a resident who has been carrying out litter picks in Brandon Road
- Attended litter pick with other volunteers and arranged for the rubbish to be collected by Breckland
- Prepared the privacy forms for the Parish Councillors and website

10.3 Village Handyman Report

- Took rail and 2 posts out on the Village Hall carpark to allow cars to park on the playing field.
- Cut back hedges on the playing field side of the dog walk.
- Cut back small tree that had come down on the dog walk
- There has been a small amount of fly tipping at the bottle bank, however there was a clear 5 days without any occurring.

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10.4 Bowls Club Report

No meeting

10.5 Village Hall Report

No meeting

10.6 Football Club Report

Cllr Smith said he had spoken with the treasurer, secretary and the chairman and presented them with the electricity bills, the Clerk confirmed that these had still not been paid. The water supply has been switched off and the problem will be remedied in the future, the Chair asked Cllr Prosser to put pressure on the football club to get this repaired. Cllr Smith said they were looking at rolling the pitch as and when required.

10.7 District Councillors Report

Not at meeting no apology sent

10.8 County Councillors Report

Not at meeting no apology sent

11. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None

12. FINANCE

12.1 To Agree and Sign the Payments for April/May Invoices

The following payments were authorised on Thursday the 17th May 2018, this was proposed by Cllr Buxton seconded by Cllr Lister and all agreed
The cheques were signed by Cllr Buxton and Cllr Walmsley

Balance for April 2018	£37,612.00
Minus the following direct debits	
E-On Street Lights	£501.77
E-On Street Lights Parrots Piece	£11.64
Viridor Waste Collection	£52.60
Mr J Reay Salary Paid by SO	£200.00
Total Direct Debits	£766.01
Plus, the following receipts	
Breckland Recycling payment	£2,059.31
Bowls Club	£18.75
Total Income	£2,078.06
Total after Direct Debits and Income	£38,924.05

Cheques	Description	Total
400177	Mr J Reay 67.5 hours £549.89 (200.00 paid by SO) Mileage 50 miles £22.50/ work boots £34.99	£407.38
400178	Mrs P Angus Salary £492.97/Office allowance and phone £30.00/ No Fly Tipping Sign £10.79/High Viz Vests £40.08/Litter Pick gloves £12.88	£586.72
400179	E-On Football Club Electricity	£6.28
400180	Westcotec - Street Light Maintenance	£194.08
400181	Fengate Fasteners - village maintenance supplies	£18.53
400182	Came and Company - Village Insurance	£1,296.86
400183	Weeting Village Hall - Hall Hire for meetings	£18.75

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400184	Serena Barnes - Internal Audit fee	£85.00
400185	Chase Timber Products- Village Maintenance	£11.74
Total Cheques paid		£2,625.34
Balance in Community Account May 2018		£36,298.71
Balance in Savings Account		£0.00
(£2,000 ringfenced for play area maintenance and £996.50 for outdoor play projects)		

12.2 Internal Audit 2017-2018

The Clerk reported that there were no anomalies and the internal auditor had signed off the accounts ready to be sent to the external auditor

12.3 Annual return for the year ended 2017/2018

The annual return was signed by the Chair and the Clerk and will now be sent to the external auditors

13. PLANNING APPLICATIONS

3PL/2018/0460 – 9 Park View Weeting dated 17th April 2018

Rear floor extension and first floor extension over existing building

No objections

14. MEMBERS' MATTERS - items for next Agenda

None

With nothing more to discuss the meeting closed at 8.10pm

Chairman: _____ Date: _____