

# **Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 15<sup>th</sup> February 2018**

## **PRESENT:**

Councillors M. Buxton, S. Walmsley, J. Prosser, M. Burlingham, P. Smith, District Cllr S. Chapman-Allen and Mrs P. Angus Clerk to the Council.

Mr J Reay Handyman. There were no members of the public.

## **1. APOLOGIES OF ABSENCE**

County Councillor Cllr F. Eagle. Cllrs M. Nairn, M. Lister, C. Drewry, T. Childerhouse

## **2. THE CHAIRMAN'S OPENING REMARKS**

As both the Chair and the Vice Chair were absent, the Clerk informed the Cllrs that Cllr Prosser had offered to Chair the meeting, this was proposed by Cllr Buxton, seconded by Cllr Burlingham and all agreed.

Cllr Prosser welcomed everyone to the meeting.

## **3. ACCEPT AND SIGN THE MINUTES**

The minutes of the meeting held on the 11th of January 2018 were accepted as a true record of that meeting, this was proposed by Cllr Buxton, seconded by Cllr Burlingham and all agreed, Cllr Prosser signed the minutes

## **4. TO RECEIVE DECLARATIONS OF INTEREST**

None

## **5. DISTRICT AND COUNTY COUNCILLORS REPORTS**

### **5.1 District Councillors Report**

District Cllr Chapman-Allen apologised for his absence from the meeting over the last six months.

Cllr Chapman -Allen has had several complaints regarding the dwelling on the A1065, this is not a District Council responsibility, however, they are supporting Norfolk County Council to try and get through the difficulties and if any residents have any complaints then please direct them to him.

He has had some residents complain about the noise coming from the battle area, and he has passed on the Clerks details to the commandant at the battle area so that he can send over the weekly proposed training exercises so that these can be posted on the web site and notice boards.

The Local plan is moving forward – Weeting had a great number of developments coming forth in the village and as such Weeting have met what Central Government perceive as a suitable amount of growth.

Next Thursday the budge will be set for the District Council – there will be a council tax increase of £4.95 for a band D property.

Cllr Burlingham expressed concern regarding the difficulty that a member of her family has had trying to communicate with Breckland and Dereham and Thetford with regards applying for a house to rent and that the problem will get worse with the new laws that have come in force to do with private land lords which is going to create more problems as there will be less private houses to rent, Cllr Chapman – Allen gave Cllr Burlingham his email address so that he can be contacted directly with regard to this particular problem.

Cllr Walmsley asked if Breckland Council could do anything about fly tipping on private land as there are some problems locally at Peppers High Hill.

Mr Reay said that the fly tipping on the property by the local shop is becoming a problem, Cllr Chapman-Allen said he will arrange for an environmental officer to visit.

Mr Reay mentioned the manhole cover by the Bowls Club that has collapsed and asked if anything could be done about this.

### **5.2 County Councillors Report**

Not at meeting – apologies sent

## **6. MEETING SUSPENDED FOR PUBLIC PARTICIPATION**

No public at the meeting.

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## **7. MATTERS ARISING**

### **7.1 Outstanding Highway Matters – to discuss any outstanding issues**

Speed limit from Fengate Drove through Weeting - update on progress - as Cllr Nairn was not at the meeting it was agreed to suspend this until the meeting in March.

It was agreed that the Clerk would report the following to Highways

Two Pot holes along the straight going into Brandon by the corner of Peppers High Hill

Damaged pavement on the corner by the bus stop junction of Hockwold going into Lynn Road

Pothole top of Cromwell coming out onto the main road

### **7.2 Street Lighting – Street Lighting officers report**

3 lights reported and dealt with very quickly

### **7.3 Playing Field/Open Spaces**

The Clerk and the handyman had met with Wil Smith from TTSR to obtain a quote for the grass cutting contract and a quote had now been received at a total of £4344.00 as against Norse quote at £5653.39 and following a discussion it was agreed to accept the new quote from TTSR and the Clerk would inform Norse that they were not successful and to return any keys that they have for the playing field area.

Following a discussion regarding the state of the overflow carpark at the Village Hall it was agreed to put this on the March agenda for further discussion.

Cllr Smith said that there is a water leak in the loft of the football club and following a discussion it was agreed that this is the football clubs responsibility to get the leak repaired.

Cllr Buxton said that the mud on the footpath between Shadwell Close and Rectory Lane was becoming worse and following a discussion it was agreed that the Clerk would report this to Highways to see if there is anything that can be done.

### **7.4 Brandon Railway Crossing – update from Cllr Smith**

Cllr Smith has been logging the times that the barrier has been stuck, the most recent incident has been a train broken down on the tracks, there has been quite bit of activity with network rail being on site every week.

### **7.5 Annual Parish and Annual Parish Council Meeting dates**

Following a discussion it was agreed that the Annual Parish Meeting would be held on the 19<sup>th</sup> April starting at 7.00 and the Annual Parish Council Meeting would be held on the 17<sup>th</sup> May starting at 7.00

### **7.6 Parish Council Information Leaflets - £115 for 900 leaflets**

The Clerk had obtained a quote for 900 Parish Council Information leaflets to be printed at £115 and it was agreed to get these printed for delivery the week before the Annual Parish Meeting as they will double up as an invitation to the Annual Parish Meeting on the 19<sup>th</sup> April 2018. The Clerk will distribute these and will be asking if anyone can assist with the distribution in March.

## **8. REPORTS**

### **8.1 Chairman's Report**

Not at meeting – however Cllr Walmsley mentioned the recent vandalism on the teen shelter and picnic bench and the two culprits have been caught and they will be doing some sort of community service, the Chair had suggested that they carry out a litter pick on the straight into Brandon and on the main road.

### **8.2 Clerks Report**

- Met with Wil Smith from TTSR Grass cutting and obtained new quote
- Liaised with UK Power networks regards changing the metred supply on Parrots Piece to unmetered – quote is due once I tell them the exact location of where the box is on the green
- Finalised the Parish leaflet and obtained price
- Booked for course on general data protection laws for March 9<sup>th</sup> – new laws come into force in May 18
- Carried out general duties as normal

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## 8.3 Village Handyman Report

- Walked around with the Clerk and Mr Smith regarding grass cutting contract
- Repaired hole in chain link fence
- Took away remains of the fence that had been vandalised by the picnic bench
- Phoned the Chair about the fly tipping at the side of the shop
- Still getting household waste at the bottle bank
- Split up bags of clothes that had been left by the clothes bank and put them into the bank.

## 8.4 Bowls Club Report

Cllr Prosser said that they are still doing very well and social events are well supported. The new toilet facilities are very good. They are in the process of decorating the club. They are now in three bowling leagues.

## 8.5 Village Hall Report

New heating should have been installed now.

## 9. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None

## 10. FINANCE

### 10.1 To Agree and Sign the Payments for January/February Invoices

All agreed that the following payments are to be made and these were authorised on Thursday the 15<sup>th</sup> February 2018 the cheques were signed by Cllr Burlingham and Cllr Buxton

**Balance for January 2018** **£37,404.11**

#### Minus the following direct debits

E-On Street Lights	£472.42
E-On Street Lights Parrots Piece	£15.70
Viridor Waste Collection	£49.92
Mr J Reay Salary Paid by SO	£200.00
<b>Total Direct Debits/SO</b>	<b>£738.04</b>

#### Plus the following receipts

Weeting Bowls	£18.75
NFC Outdoor Play Grant	£996.50
Breckland Heating WVL	£33.00
<b>Total Income</b>	<b>£1,048.25</b>
<b>Total after Direct Debits and Income</b>	<b>£37,714.32</b>

Cheques	Description	Total
400139	Weeting Judo Club - Grant for Mats	£350.00
400140	Weeting Bowls Club - Grant for WC Refurbishment	£3,965.00
400141	Weeting Village Hall - Grant for New Heaters	£1,301.00
400142	Terry Hawkins - website services 3 months	£90.00
400143	Viking Stationers Ink Cartridge	£8.60
400144	Mrs P Angus - Salary £567.68/Mileage £10.80/ Home office allowance £25.00/Phone £5.00	£608.48
400145	Mr J Reay - Salary 53 hours £408.86 (£200.00 paid by standing order see above)/Mileage £18.00	£226.86
400146	E-On Football club	£5.24
400147	Westcotec - Street Light Maintenance	£194.08
400148	Weeting Village Hall - Hall Hire for meetings	£18.75
<b>Total Cheques paid</b>		<b>£6,768.01</b>
<b>Balance in Community Account February 2018</b>		<b>£30,946.31</b>

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**Balance in Savings Account** **£0.00**  
(£2,000 ringfenced for play area maintenance)

**10.2 Quarter 3 review - Actual spend against Budget for the 3<sup>rd</sup> Quarter**  
The Council expenditure for Quarter 3 was £ 8,474 against a Budget of £8337

**10.3 Grant for Village Hall Heating – to agree the donation = £1301.00**  
This donation was proposed by Cllr Buxton, seconded by Cllr Smith and all agreed.

**10.4 Grant for Bowls Club Toilet Refurbishment – to agree the donation = £3965.00**  
This donation was proposed by Cllr Burlingham, seconded by Cllr Buxton all agreed.

**10.5 Grant for Judo Club Mats – to agree the donation = £350.00**  
This donation was proposed by Cllr Buxton, seconded by Cllr Smith and all agreed.

**11. Norfolk Community Foundation**

The Parish Council has received £996.50 from Breckland Outdoor Sport and Play fund, this can be spent on any sport and play project in Weeting, the Clerk will need to inform Breckland what the money was spent on ideally by the end of the financial year 2018/2019.

**12. PLANNING APPLICATIONS (Received after the previous meeting)**

Nothing new received since the last meeting.

**13. MEMBERS' MATTERS - items for next Agenda**

Overflow Carpark – Village Hall

With nothing more to discuss the meeting closed at 20.15

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_