

**Minutes of the Weeting with Broomhill Parish Council Meeting
Held at Weeting Bowls Club, Weeting
on Wednesday 14th June 2017**

PRESENT:

Councillors M. Nairn Chairman, M. Lister Vice Chairman, M. Burlingham, C. Drewry, M. Buxton, J. Prosser, S. Walmsley, T. Childerhouse and Mrs P. Angus Clerk to the Council.
There were 4 members of the public

1. APOLOGIES OF ABSENCE

Cllr P Smith and District Cllr F Eagle.

2. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone to the meeting

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 18th May 2017 having been previously circulated were approved. Cllr Prosser proposed that they be accepted as a true record, this was seconded by Cllr Drewry and all agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

A member of the bowls club said they had negotiated a grant for some alterations to the Bowls club WC areas and a plan was circulated to the Cllrs. The Speed Watch co-ordinator explained that they have had 53 and 51 mph recorded, they had 24 motorists in one session of speeds up to 51 mph, there was a general discussion regarding the speed watch scheme and it was pointed out that there are more volunteers needed. A member of the public asked what was happening with the parking at Breckland vehicles, the Chair explained that he believes that Breckland District Council have issued a legal notice, the same member of the public said that she feels very intimidated by the owner of the garage. A member of the public complained about the parking in All Saints during school runs and the Chair explained that the Parish Council have done all that they can by offering alternative parking by the lorry park and a trod leading up to the crossing, the Chair gave the following contact number and email to report any parking problems - telephone 01553 616222 email parking.operations@west-norfolk.gov.uk.

6. MATTERS ARISING

6.1 Outstanding Highway Matters – to discuss any outstanding issues

Covered as above

6.2 Street Lighting – Street Lighting officers report

One reported this month

6.3 Playing Field/Open Spaces

Repairs to the nest swing - the Clerk had obtained a quote to repair the swing £546.00 Cllr Prosser proposed that this is accepted and this was seconded by Cllr Drewry and all agreed. Rospa inspection – Following a discussion it was agreed that the inspections are to be carried out by the same company previously used (RoSPA Play Safety Team) and that they do not need to be accompanied by the handyman. Rectory Lane – it was agreed that the Clerk would send a letter to 10 Rectory Lane regarding the overhanging trees that are obstructing the path and road and it was also agreed that the Clerk would ask the Rangers if it would be possible for them to cut this back when they are in the area. Grass cutting – following a discussion it was agreed that the Clerk will write to Norse to inform them

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that the Parish Council received numerous complaints regarding the lack of grass cutting during May, Cllr Lister said that they did not cut the grass for at least 4 weeks.

6.4 Weeting Village Fayre

Cllr Drewry explained that the Fayre made £155 on the stalls, £40 on car boot, £122 on the raffle, £111.05 on the bouncy castle. Cllr Lister said that the BBQ took £138 total profit, over 60s took £141(it was £300 last year), the Bowls Club took £30 and the Coconut Shire took £22, Cllr Lister was unable contact the Church to find out how they did, Cllr Childerhouse said that the Pre-School took £50.00. Cllr Lister said that she received complaints because the Fire Engine and Steam Engine did not turn up. The Chairs said that the Climbing Tower also did not turn up. Following a discussion, it was agreed that more help is needed for next year's Fayre.

6.5 Tree Maintenance and Power cuts

Letter has been sent to EDF – the clerk has not heard back,

6.6 July meeting

The Chair reminded everyone that the meeting in July will be on Thursday the 27th back in the Village Hall.

7. REPORTS

7.1 Chairman's Report

Nothing to report

7.2 Clerks Report

Report for May/June as follows.

- Sent all documents off to Mazars for year-end external audit
- Reported to Breckland Council the debris outside the shop
- Wrote to EDF energy regarding trees in Rectory Lane – haven't heard back yet will chase next week if no response
- Met with Norse regarding cutting the grass on the football field
- Organized for Fenland Leisure to inspect the broken swing
- I have the report from Wickstead regarding the adult fitness – there are a couple of things on their but not urgent I need to study it and have a word with them
- Organized for the website to be updated regarding new district Councillor
- Organized for the Police notice to go on website regarding terrorism
- Contacted Norse to chase them up regarding the lack of grass cutting in May.

7.3 Village Handyman Report

Mr Reay was not at the meeting and had given the Clerk the following report to read out on his behalf:

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Fitted new posts x2 and straining wire with bolts on the stock fence on the dog walk corner by the teen shelter, fitted 4 stumps on the picnic bench in play area, stench and post at front of Village Hall car park, removed large cabinet from bottle bank area, fitted plywood over hole in bus shelter roof, did running repairs on 2 notice boards, cut back overhanging branches on dog walk, fixed chain back on to the junior swing with the help of Mr David Childerhouse, Fitted new litter bin by the teen shelter, fitted concrete repair post to rotting dog walk post and end of fence by the teen shelter, fitted Village Hall car park barrier with top rail and replaced rotting support post.

A discussion took place regarding the number of hours that the handyman is currently working and Cllr Childerhouse suggested that his monthly report is circulated to all Cllrs and after a month or so this can be discussed again when everyone can see exactly what duties are being carried out by Mr Reay and if some should be carried out by the Cllrs and Clerk.

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7.4 Bowls Club Report

Cllr Lister said that they have some new polo shirts that have been sponsored by Goff, they are having a karaoke on the Steam Engine Weekend (14th 15th and 16th July), there are more playing members, they have received a grant towards the new WC areas, the bowling green is looking very good, Morris has made a new gate and repaired the roof on the shed and cleared the guttering. They have asked if they can have a burger van outside when they have any events such as music nights, this was requested because they cannot use their kitchen to prepare food for sale, it was suggested that they could apply for a grant for a new kitchen.

7.5 Village Hall Report

No report

7.6 District Councillors Report

Not at meeting

7.7 County Councillors Report

Not at meeting

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

(*The public were excluded from this part of the meeting*) A Letter received from Mr Reay asking for a Death in Service payment and also regarding a Gratuity Payment upon his retirement which had been previously discussed had been circulated to the Cllrs prior to the meeting and following a discussion it was agreed that the Clerk would write to confirm that with regards to the Death in Service payment no such payment can be awarded without Mr Reay contributing towards this by way of a Pension Scheme and the Gratuity payment agreement would remain as previously agreed and recorded in the minutes for the meeting dated 20th April item 9.3 and confirmed in writing to Mr Reay on the 9th May 2017.

9. FINANCE

9.1 To Agree and Sign the Payments for May/June Invoices

The following payments were agreed and authorised on Thursday the 14th June 2017, this was proposed by Cllr Buxton, seconded by Cllr Lister and all agreed.
The cheques were signed by Cllrs M Burlingham and M Nairn.

Balance for May 2017 **£39,629.37**

Minus the following direct debits

E-On Street Lights	£472.42
E-On Street Lights Parrots Piece	£10.36
Viridor Waste Collection	£49.92
Mr J Reay Salary Paid by SO	£200.00
Total Direct Debits	£732.70

Plus the following receipts

Weeting Bowls	£18.75
Weeting Village Hall	£1.00
Total Income	£19.75
Total after Direct Debits and Income	£38,916.42

Cheques	Description	Total
400048	Mrs P Angus - Salary 43.33 hours per month £467.68/ Office Allowance £25.00/ Post £2.72/ Phone £140.70	£510.10
400049	Mr J Reay - Salary 69 hours £324.73	

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	(cheque not including £200.00 paid by SO)	
	Mileage 60 miles £27.00/ Safety Boots £38.90/ Delivery of Weeting Village Life £117.65	£508.28
400050	Came and Company - Parish Insurance	£1,271.23
400051	Westcotec - Street Light Maintenance	£194.08
400052	Glasdon - New Litter Bin	£420.57
400053	E-On - Football Club Electricity	£20.51
400054	Weeting Village Hall - Hire for Fayre	£63.00
400055	Barkers Print and Design - Printing Village Life	£602.00
400056	Viking Stationers - Printer Inks £50.22/ Sheet of 100 2nd class stamps £56.00	£116.26
400057	Fengate Fasteners - Village Maintenance supplies	£19.91
	Total Cheques paid	£3,725.94
	Balance in Community Account June 2017	£35,190.48
	Balance in Savings Account	£0.00
	(£2,000 ringfenced for play area maintenance)	

10. PLANNING APPLICATIONS

Cllr Walmsley said that she would like to state that the planning reference 3PL/2016/0815 for a 4-bedroomed house is over intensive development for this site.

The Chair said that Dignity have taken Breckland District Council to the High Court regarding granting an approval for a crematorium and said that the Cllrs need to be aware.

11. MEMBERS' MATTERS - items for next Agenda

None

With nothing more to discuss the meeting closed at 8.03pm

Chairman: _____ Date: _____