

**Minutes of the Weeting with Broomhill Parish Council Meeting  
Held at Weeting Village Hall, Weeting  
on Thursday 16<sup>th</sup> February 2017**

**PRESENT:**

Councillors M. Nairn Chairman, M Buxton, J Prosser, S Warmsley, P Smith, T Childerhouse and Mrs P. Angus Clerk to the Council.

There was 1 member of the public and Mr J. Reay Handyman

**1. THE CHAIRMAN'S OPENING REMARKS**

The chair welcomed everyone to the meeting

**2. APOLOGIES OF ABSENCE**

Cllrs M.Lister, M. Burlingham and C. Drewry

**3. ACCEPT AND SIGN THE MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> JANUARY 2017**

The minutes of the Parish Council meeting held on Thursday 19<sup>th</sup> January 2017 having been previously circulated were agreed and approved as being a true record of that meeting. The Chair signed the minutes. This was proposed by Cllr Buxton seconded by Cllr Smith and all agreed.

**4. TO RECEIVE DECLARATIONS OF INTEREST**

None.

**5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION**

A member of the public said that there was flooding still occurring opposite the Saxon Pub. A member of the public said that as you go out of Weeting towards Brandon there is a bridge that does not have a pavement on one side of the road and she asked if Cllr Monson could look into this to see if it would be possible for some sort of pavement/trod to be installed.

**6. MATTERS ARISING**

**6.1 Outstanding Highway Matters – to discuss any outstanding issues**

Sam 2 signs – The Chair said that on the 22<sup>nd</sup> February there will be meeting with David Jacklin from the Highways department to finalise the placing of the Sam 2 signs, he has spoken to the lighting contractors to see about finalising what sign is suitable. Herewood way – The Chair will be attending a meeting regarding the parking opposite the garage.

**6.2 Street Lighting –Street Lighting Officers report**

Cllr Buxton said that the timing is wrong on street light 121 in Shadwell. Cllr Smith said that a resident from Parkside are requesting a shield to be put at the back of the light and it is illuminating their bedroom and front room Cllr Smith said he will find out the numbers that are on the light and give these to the Clerk. The Clerk said that the handyman had pointed out that the stub of an old light had been left next to the new one that was replaced following a road accident.

**6.3 Playing Field/Open Spaces**

The Chair said that the parking down All Saints onto Parrotts Piece is becoming a problem again regarding the churning up the grass. Following a discussion, the chair said he will be putting something regarding the parking problems on the Weeting Facebook page and also in to Weeting Village Life, he will also speak to David Jacklin regarding the problem when he meets with him next week. The clerk said that Wickstead will be in touch as soon as they have a date for the new play equipment.

**6.4 Speed Watch Scheme – update on progress**

The organizer has said that there is now a full quota of volunteers and training will start as soon as possible.

**6.5 New Medieval Heritage Map Notice Board**

The Breaking New Grounds department from Norfolk County Council would like to put up a new "Medieval Heritage Trail" map in Weeting and following a discussion it was agreed that this could be positioned on Parrotts Piece next to the existing notice board.

# **Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 16<sup>th</sup> February 2017**

## **6.6 Emily's Wood Bungalow – Fly Tipping**

The Chair said that on the 22<sup>nd</sup> of February there will be a joint approach to the residents of Emily's Wood by the District, County Council and the Police, this has been fully supported by Cllr Monson.

## **7. REPORTS**

### **7.1 Chairman's Report**

The Chair has covered everything he has to say in the meeting.

### **7.2 Clerks Report**

- Ordered benches.
- Ordered new dog bin.
- Completed the switch of the current account for Barclays over to the co-op.
- Prepared paperwork for the savings account to be switched.
- Contacted E-on and Viridor regarding DD payments even though these have switched over automatically.
- Sent some PAYE details for the handyman to HMRC.
- Started on the pensions paperwork with HMRC (we do not qualify to pay out for any pensions but by law we have to write to our employees to inform them that they do not qualify).
- Started to update files again at home (filing cabinets are in the way at home so these are to go in my loft to store old files and everything else to go into ring binders in my office).
- Instructed Westcotec to install the new light and asked if they are going to take away the old stub of the old light left in the ground next to the light installed following a road accident.
- Following two new complaints regarding Emily's Wood I reported again the debris on the side of the road and this has now been passed to the environmental department at Breckland.
- Met with the person from the Heritage Walks department from NCC regarding the signs for the walks in Weeting.
- Downloaded some inspection forms from Wickstead for the swings for the handyman.
- Contacted Wickstead regarding an update for the play area – to date they have not got back to me.

### **7.3 Village Handyman Report**

The handyman said that Mr Webber had looked at the brickwork on the Hockwold Road bus shelter and has reported it is safe and it just needs repointing, the bin by the village hall playing fields needed some repair work carried out on it and he made up and fixed 3 metal brackets and concreted these in to secure the bin in place, fitted two new dog signs, cut back a wild rose, dog walk – put extra staples into posts and cut back the bushes, fitted new dog bin by WPC Store, put posts and new wire surround around the new chestnut tree.

### **7.4 Bowls Club Report**

Cllr Prosser said that the Bowls Club has cut back on costs and are managing the budget much better, he will also look into grants that are available from Breckland.

### **7.5 Village Hall Report**

New tables have been purchased and the old ones will be put outside. Cllr Smith said the lady that runs the outside exercise classes could do with some storage space to store some of her equipment and the Chair suggested that he speak to the handyman regarding this after the meeting.

### **7.6 District Councillors Report**

Cllr Chapman - Allen – said that following a full council meeting Breckland are asking Parish Councils for a list of approved street names for roads in the Parish these cannot include a persons name or have any apostrophes. Breckland have met their 5-year housing supply target. With regard to Council tax rises there could be a rise of 2% for a band D house or £5.00 this will be agreed at the next meeting. There has been a policy approved for unsightly sites for commercial properties and if reported action

# Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 16<sup>th</sup> February 2017

will be taken on these sites. There is going the workshop regarding planning in April in which the Parish Clerk and Council will be invited. Grant funding – there is still lots of money available from Breckland and community groups need to apply for this before the next financial year otherwise it will be re-allocated. Cllr Chapman Allen mentioned the problem at Emily’s Wood Bungalow and confirmed that there will be a multi-agency meeting taking place on the 22<sup>nd</sup> February, he also has a meeting regarding Herewood way car parking and anti-social behaviour and the Chair has been invited to attend. Since the last Parish Council meeting he has received 4 Flagship housing complaints from residents in the village and two home qualification requests.

## 7.7 County Councillors Report

Cllr Monson said that there was a full council meeting on Monday and he informed the Cllrs that council tax will be increased by 4.8%, 3% will be ring fenced for care for the elderly – and the rest 1.8% is for everything else. There is now a new director for children’s services. There is going to be a new 30mph limit in Fengate Drove starting at the entrance to Fengate Drove. The Level crossing will be closed for a few nights for repairs.

## 8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

## 9. FINANCE

### 9.1 To Agree and Sign the Payments for January/February Invoices

The payments for January/February invoices were agreed, this was proposed by Cllr Buxton, seconded by Cllr Smith and all agreed.

The following payments were authorised on Thursday the 16th February 2017 The cheques were signed by Cllr M Nairn and Cllr T Childerhouse

### FIRST PAYMENTS FROM NEW CO-OP BANK A.C 65817050

<b>Balance for January 2017</b>	<b>£26,680.65</b>
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#### Minus the following direct debits and Standing orders

E-On Street Lights	£433.07
E-On Street Lights Parrots Piece	£13.57
Viridor Waste Collection	£47.52

Mr J Reay Salary Paid by SO	£200.00
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<b>Total Direct Debits/standing orders</b>	<b>£694.16</b>
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#### Plus the following receipts

Weeting Bowls	£18.75
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<b>Total Income</b>	<b>£18.75</b>
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<b>Total after Direct Debits and Income</b>	<b>£26,005.24</b>
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Cheques	Description	Total
400001	Mr J Reay Salary and Mileage	£242.36
400002	Mrs P Angus Salary/Office rent and Telephone	£498.35
400003	E-On - Football Club	£21.09
400004	Glasdon - 2 benches and new dog bin	£841.06
400005	Fengate Fasteners - Maintenance supplies	£28.37
400006	Chase Timber Products - Maintenance supplies	£20.27
400007	Community Action Norfolk - Subscription	£20.00
400008	Village Hall	£18.75

**Minutes of the Weeting with Broomhill Parish Council Meeting  
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400009	Westcotec - Street light maintenance	£194.08
400010	Mr T Hawkins - Website maintenance	£30.00
<b>Total Cheques paid</b>		<b>£1,914.33</b>
<b>Balance in Community Account for February 2017</b>		<b>£24,090.91</b>
<b>Balance in Savings Account</b>		<b>£21,740.35</b>
<b>(£2,000 ringfenced for play area maintenance)</b>		

**9.2 Change of Bank – update from the Clerk**

The new community account with the co-op is now open and all moneys have been transferred over from Barclays, the Clerk asked Cllr Prosser and Cllr Childerhouse to sign a form for the Savings accounts money to also be transferred over the new co-op savings account.

**10. PLANNING APPLICATIONS**

**3PL/2016/0730/F Fengate Farm IP27 0QF**

Proposed storage lagoon for liquid organic waste dated 10<sup>th</sup> June 2016  
**No objections Still outstanding**

**3PL/2016/1412/D Land East of the Beeches**

Lynn Road IP27 0QS dated 22<sup>nd</sup> November 2016  
24 residential dwellings - reverted back to the original plan  
**Still outstanding**

**3PL/2017/0101/HOU 3 All Saints IP27 0QH**

Demolition of rear single storey outhouse and construction of a two-storey rear extension dated 27<sup>th</sup> January 2017  
**No objections from the Cllrs**

**11. MEMBERS' MATTERS - items for next Agenda**

Cllr Buxton mentioned a house in the village that has been vacant for around 8 years the chair said that it is in probate. Cllr Childerhouse said that he would like the flower beds to go on the next agenda for discussion. The Chair would like new lights for the Christmas Tree to be discussed at the next meeting. There was a discussion regarding a tree that is near where the Christmas Tree is put up that that will need to be moved before next Christmas, Cllr Childerhouse said he will take a look at this nearer the time.

With nothing more to discuss the meeting closed at 8.11pm

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_