

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 15th December 2016

PRESENT:

Councillors M. Nairn Chairman, M Lister Vice Chairman, M Buxton, J Prosser, S Warmsley, Mrs P. Angus Clerk to the Council.

There were 2 members of the public and Mr J. Reay Handyman

1. THE CHAIRMAN'S OPENING REMARKS

The chairs welcomed everyone.

2. APOLOGIES OF ABSENCE

Cllrs Burlingham, Childerhouse, Drewry and County Councillor I Monson.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the Parish Council meeting held on Thursday 17th November 2016 having been previously circulated were agreed and approved by all as being a true record of that meeting. The Chair signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

A member of the public said he had taken a look at the bus stop regarding making benches, the Chair explained that due to Health and Safety rules the benches would need to be purchased from an approved street furniture supplier. Another member of the public mentioned that a horse chestnut tree outside the school had been cut down and the school were not too pleased as it had conkers on it, Cllr Lister explained that this had to be cut down as it was unsafe. However the member of the public said that they have now been given another horse chestnut tree to replace this and the person that has donated this is a relative of Miss Taylor who was a past headmistress at the school.

6. MATTERS ARISING

6.1 Outstanding Highway Matters – to discuss any outstanding issues

Painted Slow signs on the roads into the village – this is not going to happen, Sam 2 speed signs – waiting for Highways to come and approve the positions of the signs before they can be ordered and installed. Trod – the Chair said that Highways are concerned that the paving stones will become raised and they will become a trip hazard, Highways are also saying that it is on their land, the Chair has asked Highways to come out and carry out a survey on the trod and the Chair is also certain that it is on land that belongs to the Council therefore the Parish Council is responsible for it. Cllr Warmsley asked if a weight limit could be applied at Peppers High Hill – the Chair said he will speak to Highways regarding this.

6.2 Street Lighting –Street Lighting Officers report

There is one lamp post that has been knocked down by a hit and run driver and the clerk is in the process of claiming for this from the Parish Councils insurance company. There were 4 lights reported not working.

6.3 Playing Field/Open Spaces

Repairs to ropes on play equipment – this is due to be done either w/c 19th December or 2nd January New Play Equipment – this has been ordered and the survey for the installation will be carried out on Tuesday 20th December. Cllr Warmsley asked if a dog bin could be put by the dog walk. Benches for the bus shelters – following a discussion it was agreed that two new benches are purchased for the bus shelters, the colour is to be black, this was proposed by Cllr Lister, seconded by Cllr Warmsley and all agreed.

6.4 Speed Watch Scheme – update on progress

The co-ordinator said that progress is now being made and the paperwork has been sent through to him to start the ball rolling.

6.5 Bus Shelter – update when the School will be taking delivery of the Bus Shelter

Cllr Buxton said that the caretakers will be taking it around to the school after Christmas.

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7. REPORTS

7.1 Chairman's Report

Nothing to report

7.2 Clerks Report for October/November 2017

- Attended a Health and Safety Course in Bury St Edmunds
- Chased up Christmas tree and organized a cherry picker with the lighting company
- Claimed VAT from June to end of October £3017 in total
- Ordered the new play equipment unit site survey should be carried out w/c 19th December
- Organized for the damaged play equipment to be repaired this should happen either w/c 19th December or 3rd to 6th January 2017
- Ordered the new dog bin to replace the vandalized one
- Wrote letter to the shop regarding the debris outside
- Updated the Risk Assessment forms following the training course that I attended
- Started claim procedures for the lamp post that has been knocked down
- Took photos of the damaged lamp post for the insurance company
- Spoke to the Co-op bank and we are now ready to start procedures to transfer over to them
- Sent out an invoice to the football club for the outstanding bills (3 in total and now a further one will be due to be sent out next week)

7.3 Village Handyman Report

Replaced the dog bin, carried out some litter picking in the hedgerows, put clothes in the clothes bank, there has been some fly tipping around the village.

7.4 Bowls Club Report

Cllr Prosser has written a new constitution and presented this at the last meeting. This needs to be approved and copy of this will be given to the Parish Council. Cllr Prosser said that they need to find a new groundsman.

7.5 Village Hall Report

Cllr Lister said that they have brought new tables.

7.6 District Councillors Report

Not at meeting.

7.7 County Councillors Report

Not at meeting

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None

9. FINANCE

9.1 To Agree and Sign the Payments for November / December 2016 Invoices

The payments for November / December invoices were agreed, this was proposed by Cllr Lister, seconded by Cllr Buxton and all agreed.

The following payments were authorised on Thursday the 15th December 2016. The cheques were signed by Cllr T Childerhouse and Cllr J Prosser

Balance for November 2016

£27,123.10

Minus the following direct debits and Standing order

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E-On Street Lights	£419.10
E-On Street Lights Parrots Piece	£12.99
Viridor Waste Collection	£47.52
 Mr J Reay Salary Paid by SO	 £200.00
Total Direct Debits/standing orders	£679.61
 Plus the following receipts	
Weeting Bowls	£18.75
Weeting Village Life	£2,435.00
 Total Income	 £2,453.75
Total after Direct Debits and Income	£28,897.24

Cheques	Description	Total
103262	Mrs P Angus Salary/mileage to Bury/ Phone and office allowance	£512.99
103263	Mr John Reay Salary/delivery Weeting Life/Mileage	£291.28
103264	Glasdon - New Dog Bin	£103.82
103265	Mundford Parish Council - half payment for training	£12.50
103266	E-On Football Club electricity	£19.93
103267	Chase Timber Products - Village Maintenance	£60.47
103268	Norse - Grounds Maintenance	£674.40
103269	Westcotec - street light maintenance	£194.08
103270	Birchhall T/A Postprint	£759.00
103271	Elveden Estate - Christmas Tree	£174.00
103272	Weeting Village Hall - Hall Hire for meetings	£18.75
103273	Viking Stationers - printer inks	£59.33
Total Cheques paid		£2,880.55
Balance in Community Account for December 2016		£26,016.69
Balance in Savings Account		£21,740.35

9.2 Budget 2017/2018 – to agree the budget for next year

Following a discussion, it was agreed that this would be discussed and the precept agreed at the next meeting

9.3 Change of Bank – update from the Clerk

The account is in the process of being opened and once opened the Clerk will start proceedings to transfer all moneys across from Barclays

10. PLANNING APPLICATIONS

3PL/2016/07 30 Fengate Farm IP27 0QF

Proposed storage lagoon for liquid organic waste dated 10th June 2016

No objections Still outstanding

3PL/2016/1412/D Land East of the Beeches

Lynn Road IP27 0QS dated 22nd November 2016

24 residential dwellings

This is an amendment to an existing approved planning application

11. MEMBERS' MATTERS - items for next Agenda

Cllr Warmesley said that the Day Centre in Brandon is to remain open which is brilliant news.

With nothing more to discuss the meeting closed at 8.16

Chairman: _____ Date: _____