

**Minutes of the Weeting with Broomhill Parish Council Meeting
Held at Weeting Village Hall, Weeting
on Thursday 18th August 2016**

PRESENT:

Councillors M. Nairn Chairman, M Lister Vice Chairman, M Buxton, M Burlingham, T Childerhouse, P Smith and P Angus Clerk to the Council.
Mr J Reay Handyman. There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone to the meeting

2. APOLOGIES OF ABSENCE

Cllrs Prosser, Walmsley and Drewry and District Cllr Monson.

3. ACCEPT AND SIGN THE MINUTES –

The minutes of the Parish Council meeting held on Thursday 14th July 2016 having been previously circulated were approved. This was proposed by Cllr Childerhouse, Seconded by Cllr Lister and all agreed. The Chair signed the Minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

No public at the meeting.

6. MATTERS ARISING

6.1 Outstanding Highway Matters – to discuss any outstanding issues

Post on corner of Saxon Place – still outstanding. New 30mph speed signs on the road coming into the village – the chair has been told that this is not possible however there is a possibility of new slow signs being painted on the road, however he will still pursue the 30mph signs. Sam 2 speed signs –the Clerk is arranging to meet with Westcotec to discuss the best place to put them. Recent new surfacing on the footpaths and roads in Weeting – all work has been stopped due to the bad quality, Highways are carrying out an inspection and will report back. Pot Holes in Grimes Graves has been reported to Highways. Cllr Burlingham said that the grass is obstructing motorists view when coming out onto Mundford Road from Peppers High Hill the Chair said that the grass has been cut but the trees need cutting as well and he will be reporting this to Highways. Cllr Burlingham said that there are overhanging branches at the back of Peppers on to the footpath. Cllr Lister said that she had received a complaint regarding the footpath between Angerstein and Lynn Road, it needs strimming, the Chair said that Rangers are contracted to do this. Cllr Burlingham said that the cycle path needs cutting back, the Chair said that he had already reported this on the Highways website and suggested that anyone with a computer do the same thing.

6.2 Street Lighting –Street Lighting Officers report

Cllr Burlingham said that she had received a complaint about a light that is on all the time, this has been reported

6.3 Playing Field/Open Spaces

Cllr Lister said that the Football pitch is now being used. Cllr Lister asked the Clerk to ask Norse to weed kill between the dog walk and the playing field. Cllr Lister asked if the Football Club would like the electricity bill billed direct to them, Cllr Smith will look into this. The Chair has purchased a new defibrillator sign for the telephone box. The Chair congratulated the Handyman John Reay and David Crosby for the marvellous job done on the gazebo, he asked the Handyman to put a coat of protective stain on it. Cllr Lister said that the abandoned cars that had been reported to Brecklands were being monitored, one had been moved. Cllr Lister has obtained a quote for £1840 to clear the trees etc from the area outside the school by the carpark and on the Spinney by the Bowls Club, Cllr Lister proposed that this work goes ahead this was seconded by Cllr Childerhouse and all agreed. Cllr Lister asked the Clerk to write to Mrs Sheward to ask if she would mind that the trees that are overhanging the walkway in Brandon road are trimmed back. There was a discussion regarding the tree that a resident has donated to the Council and it was agreed that the best place to put this would be opposite the Fish shop in Herewood Way.

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 18th August 2016

6.4 Trod – update on the progress

Cllrs Lister said this will be started next week, and the chair has asked the clerk to contact Norfolk County Council Partnership scheme to inform them that we cannot wait until next year to go ahead with this work.

6.5 Lollipop Man

The Chair said that from what Cllr Monson has said, we are not going to lose the lollipop man in the immediate future.

6.6 Speed Watch Scheme – update on volunteers

The chair said that he does not think that they are far short of the number of volunteers that are required.

6.7 Christmas Tree - to agree arrangements and purchase

Following a discussion, it was agreed that the tree would be purchased from Elveden and the Council would ask Elveden to put the tree up for them, and the Clerk will ask Westcotec to come along with their teleporter to put the lights on the tree.

6.8 Bus Shelter – to discuss the moving of the Bus Shelter in Peppers Close

Following a discussion, it was agreed that the Parish Council will ask the School if they would like the bus shelter.

6.9 Churchyard Grass Cutting Agreement

Following a discussion, it was agreed that the Parish Council would continue to pay for the grass cutting in the Church Yard.

6.10 Village Sign Plinth – update on repairs

The Chair thanked Mr Reay for completing the works on the Village Sign Plinth and Mr Reay thanked Cllr Lister and her husband for their help with this job.

6.11 Dog Fouling Poster Competition

The Clerk had a large pile of posters that the school children had drawn, it was agreed that Cllr Lister, Cllr Burlingham and Cllr Smith would go through them and decide which are the best.

6.12 Radio interference at Fengate Grove

The garden centre in Weeting has an ongoing problem with interference to their Wi-Fi from a neighbour who is a radio ham. The Chair asked the Clerk to contact the garden centre for a full report on the problem, the Parish Council will then write to Ofcom on their behalf.

7. REPORTS

7.1 Chairman's Report

The Chair said that he is very pleased with the work that has been carried out this year in Weeting.

7.2 Clerks Report

The Clerk read out the following report:-

- The defibrillator has now been moved and BT have been informed who have amended their power inventory accordingly and the chair contacted the East of England Ambulance Service.
- Contacted the Rev Horam regarding Churchyard grass maintenance.
- Contacted Highways regarding 30mph speed limit being painted on the road as you come into Weeting and extending the speed limit to 30mph right the way through the main stretch throughout the Village.
- Arranged to have the dog walk cut 6 times a year instead of 3.
- Completed the paperwork for the grant towards the new play area unit.
- Collected Dog Fouling posters from the school for the Cllrs to judge.
- Made new signs for the dog walk.

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 18th August 2016

- Reported mole hills on the playing field to the mole man and asked him to come in monthly.
- Made up notices for cars being sold from the highway and gave these to Cllr Lister.
- Reported deceased trees to the Highways department.
- Researched banks –John Reay suggested the Co-op bank and provided a contact phone number to get the ball rolling.
- Made new dog fouling signs to be put up around the village, gave these to Cllrs Lister, Cllr Nairn and John Reay.
- Contacted the co-op bank and filled out as much as possible on the application form and brought the rest along to the meeting to be filled out by all signatories.
- Contacted Westcotec regarding speeding signs – due to holidays they have not got back to me.
- Prepared new financial regulations that will be needed for the new bank account.
- Contacted Fenland Leisure regarding play rope repair.
- Asked Terry Hawkins who manages the web site to add another tab for Council notices as we need to upload things such as “notice of completion of 2015/2016 audit” and dog fouling notices etc.

7.3 Village Handyman Report

Mr Reay read out the following report:-

Carried out litter pick following the rally weekend, repaired and refitted the broken bench in the play area, fitted plastic spikes to the big swing and the nest sing on the top support pole, took down the orange netting and the wooden post plus the metal pins from the football pitch, replaced 4 “D” shackles on the nest swing, fixed defibrillator sign to the lamp post, fixed bolt at the top pole of the junior swing, replaced red cedar tiles on the pagoda – Mr David Crosby carried out all the skilled work on this, painted the brick work on the village sign and fitted 4 metal plaques. Mr Reay thanked Cllr Lister and her husband for their help with some of these jobs.

7.4 Bowls Club Report

Cllr Lister said there is a music night and an Elvis tribute night coming up.

7.5 Village Hall Report

Cllr Burlingham said they now have new Chairs and they are now looking at new tables.

7.6 District Councillors Report

Not at meeting.

7.7 County Councillors Report

Not at meeting.

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None.

9. FINANCE

9.1 To Agree and Sign the Payments for July/August 2016 Invoices

The payments for July/August invoices were agreed, this was proposed by Cllr Lister, seconded by Cllr Buxton and all agreed.

The following payments were authorised on Thursday the 18th August 2016. The cheques were signed by Cllr J Prosser, Cllr T Childerhouse and Cllr M Burlingham

Balance for July 2016	£28,183.56
Minus the following direct debits	
E-On Street Lights	£385.07
E-On Street Lights Parrots Piece	£9.96
Viridor Waste Collection	£47.52

**Minutes of the Weeting with Broomhill Parish Council Meeting
Held at Weeting Village Hall, Weeting
on Thursday 18th August 2016**

Mr J Reay Salary Paid by Standing order	£200.00
Total Direct Debits/SO	£642.55
Plus the following receipts	
Weeting Bowls	£18.75
Total Income	£18.75
Total after Direct Debits and Income	£27,559.76

Cheques	Description	Total
103204	Mrs P Angus - Clerk Salary/Phone/Office/Expenses	£510.63
103205	Mr J Reay - Handyman Salary/Mileage/Expenses	£539.20
103206	CLC Contractors - Relocate the defibrillator	£570.62
103207	E-On - Football Club Electricity	£18.36
103208	Westcotec - Street Light Maintenance	£194.08
103209	Treelink - Removal of Trees etc	£816.00
103210	Norse - Grounds maintenance July inv	£796.07
103211	Playsafety Limited - Play area inspection	£163.80
103212	Fengate Fasteners - Handyman supplies	£72.14
103213	Travis Perkins - Handyman supplies	£360.72
103214	Chase Timber Products - Handyman supplies	£46.53
103215	Viking Stationers - Printer Inks	£44.10
103216	Mazars - Annual External Audit	£360.00
103217	Travis Perkins - Hire of Alloy Tower	£51.36
103218	Norse - Grounds maintenance May Inv	£796.07
103219	Fengate Fasteners - Handyman supplies	£6.43
103220	Weeting Village Hall	£18.75
103221	Community Heart Beat - defib sign for tele box	£33.60
Total Cheques paid		£5,398.46
Balance in Community Account for August 2016		£22,161.30
Balance in Savings Account		£21,734.93
	(£3757.70 Ring Fenced for Community Use)	

9.2 Grant application – Weeting Primary School – revised list of requirements to be submitted

Tree Link have provided a quote to clear the trees and bushes @£480.00 and the school has put in a revised figure of £1187.26. Following a discussion, it was agreed that the Parish Council will pay to clear the trees and to give the School £1,000 for the plants and equipment. The school must provide the Parish Council with all receipts for the goods purchased within a year and if any money is left this must be paid back to the Council, this was proposed by Cllr Childerhouse and seconded by Cllr Smith and all agreed.

9.3 Change of Bank – update from the Clerk

The Parish Council are looking to change their Bank from Barclays to the CO-OP bank, this is mainly due to the bad service from Barclays. The Clerk had brought along the forms that the Cllrs will need to fill out, there were three Cllrs that are absent that will need to fill out the same forms, the Clerk will try and get this done within the next month.

9.4 Change of signatories for cheque signing- to discuss future change of signatures

As above.

9.5 Financial regulations – to formally adopt the latest 2016 Financial Regulations

The new financial regulations had been circulated to the Cllrs prior to the meeting the Chair proposed that these are adopted by the Council, this was seconded by Cllr Buxton and all agreed.

**Minutes of the Weeting with Broomhill Parish Council Meeting
Held at Weeting Village Hall, Weeting
on Thursday 18th August 2016**

10. PLANNING APPLICATIONS

3PL/2016/0730 Fengate Farm IP27 0QF

Proposed storage lagoon for liquid organic waste dated 10th June 2016
Still outstanding – does not seem to be any objections

3PL/2016/0815/HOU 42 Angerstein Close Weeting IP27 0RL

Single storey side extension and conversion of existing garage (ancillary accommodation) dated 4th July 2016
Permission granted 2nd August 2016

11. MEMBERS' MATTERS - items for next Agenda

Cllr Lister has received a complaint regarding the dust in Church Road, the Chair said that there isn't much that can be done about this.

With nothing more to discuss the meeting closed at 8.47pm

Chairman: _____ Date: _____