

Minutes of the Weeting with Broomhill Parish Council Meeting Held at Weeting Village Hall, Weeting on Thursday 21st April 2016

PRESENT:

Councillors M. Nairn Chairman, M. Lister Vice Chairman, S Walmsley, J. Prosser, M Burlingham, P Smith, T Childerhouse, County Cllr I Monson, District Cllr S. Chapman-Allen and P. Angus Interim Clerk to the Council

There were 7 members of the public and Mr J Reay Handyman

1. THE CHAIRMAN'S OPENING REMARKS

The Chair said that with the sad news recently regarding the passing of Mr D Stevens the Parish Council would need to advertise the vacancy. The advert will go on the notice boards and the website on Monday 25th April and the closing date for applicants would be Monday 9th May 2016. Interviewers would be Cllrs Lister and Childerhouse and the Chair.

2. APOLOGIES OF ABSENCE

Cllrs C. Drewry and M. Buxton

3. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 17th March 2016

The minutes of the Parish Council meeting held on Thursday 17th March 2016 having been previously circulated were approved. Cllr Lister proposed that they be accepted as a true record, this was seconded by Cllr Prosser and all agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

The Chair declared an interest in item 9.5

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

Cllr Lister proposed that the meeting be suspended for public participation this was seconded by Cllr Prosser and all agreed. A member of the public explained that she would be organizing the Community tent for this year's Weeting Steam Rally and she was approaching all the organizations – including the Parish Council to help with the running of this tent as it is a good opportunity to let people know what goes on in Weeting, the tent will not be called The Community tent it will possibly be called The Hub or The Station, the Chair suggested that she put an announcement regarding this in the June Newsletter. A representative from the football club thanked all that have been involved in the development of the Club, they are now looking at improving the changing rooms/facilities, the Chair said that there is funding available for this type of project from local authorities the Chair also congratulated the team for doing so well this season. A member of the public said that Peppers Close is no longer flooding, however there is still a lot of problems on the road to Brandon, the Chair explained that this was pointed out to the Highways department when they visited the village this month. The resident then mentioned about some rubbish that is on private land, the Chair explained that as this is on private land there is not much the Council can do about it, however he did suggest that the Council could write to the landowner. The same member of the public asked if the Parish Council were aware of a meeting on the 29th April regarding the railway crossing and the Chair said no they were not aware. Another member of the public asked who is responsible for the large coffee cup outside the garage as it is very badly placed and you can't see to pull out on to the road.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

The land in front of the shop has now been repaired. The trod from the lorry park to the school – Cllr Lister is still waiting for a price, once the price has been received the Clerk will apply to Brecklands for a match funding grant. 55 Castle Close – The Clerk sent a letter to the resident as advised by Highways, the resident reacted very strongly to the letter, however the Clerk replied to his reaction with a further letter and she has not heard any more from him, Cllr Burlingham said that the bushes have been trimmed but the trees are still obstructing the pathway. Alleyway between Shadwell and Rectory - Mr Jacklin from the Highways department advised that as a footpath it was in good order and the Chair said that if the Parish Council carry out any work on the footpath it would then become the responsibility of the Council, it was agreed to leave it as it is. Post on the corner off Saxon Place – Highways have not to date responded to the Clerk.

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6.2 Street Lighting – To receive the Street Lighting Officers report

No problems

6.3 Playing Field/Open Spaces

Cllr Lister said that the playing field/football pitch is looking super following the treatment applied by the grounds contractors.

6.4 Weeting Village Fayre

Cllr Drewry not at meeting- the Chair said it is progressing and they may get the Breckland Brass Band to appear.

6.5 Memorial Garden

Cllrs Walmsley said that she and Cllr Prosser have created two flower beds and the plan is to plant one in red, white and blue flowers to represent the Union Jack flag and the other would be red and white for the Polish flag and the plants have been purchased. Cllr Childerhouse said that the area looks absolutely lovely.

6.6 Local Plan Consultation

No news – Cllr Chapman-Allen may include this in his report later in the meeting

7. REPORTS

7.1 Chairman's Report

The Chair said that he had met with the street lighting contractor regarding improving the street lighting in various places in the village and he was now waiting for a quote. Cllr Lister and the Chair have been looking at purchasing a new climbing frame the price for this will be a total of £13,195, Cllr Childerhouse proposed that the Council apply for a grant for this equipment, this was seconded by Cllr Lister and all agreed. It was agreed that the Football Club will apply for their own funding direct to Breckland. Parrott's Piece – Highways said that a fence cannot be put on the edge of the green, following a discussion it was agreed that the area is to be left as it is and try to persuade the car owners to park over by the recycle bins. The chair asked Cllr Monson if there was any news on the Lollipop man's job as his contract has been extended to the end of July/August but he does not know if it will be renewed after that, Cllr Monson said that it will probably be extended and he is doing his best to make sure that lollipop men/women keep their positions.

7.2 Clerks Report

This month the Clerk obtained two filing cabinets from Mr Stevens house and is currently sorting through the old files and these will be placed into box files and stored in her loft. She has started to prepare the figures for the year end internal and external audits, opened new file and spread sheet for 2016/2017 accounts, organized to have basic online banking with Barclays, toured the village with Highways and Cllrs Lister and Nairn and John Reay, wrote letter to number 55 Castle Close regarding overhanging bushes in which he did not take too kindly to, opened account with Chase and hoping to do the same with Fengate fastenings and Travis Perkins, contacted the Mole man regarding moles on the playing field, prepared new updated forms for the handyman and prepared the advertisement for the Clerks vacancy.

7.3 Village Handyman Report

The Handyman read out the following report. Fitted D bolt on nest swing chain to replace the broken one, tidied up branches on dog walk for the tree surgeon to chip, cleared up the picnic bench area, spread new bark chipping, toured the village with the person from the Highway department, fixed board on top of the big notice board in the play area, fixed safety floor mat on the senior swings, helped with orange netting for the man working on the playing field, Cllr Lister, David Lister and their daughter all worked very hard, arranged for the roller to be moved to enable this to be locked with chain and lock, the bottle bank was full for over a week so broke bottles to make room and took some home and then put them in the bank once it was emptied, reminded the Clerk regarding the ROSPA inspection at the end of June.

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7.4 Bowls Club Report

Cllr Lister said that there is a horse racing night planned on the 23rd April and on the 7th May there will be a singer, tickets for the singer are £2.00.

7.5 Village Hall Report

Nothing to report

7.6 District Councillors Report

Cllr Chapman- Allen said that there is Sports and lay area funding available this needs to be spent by 13th May. He has had 8 residents contact him regarding the tree preservation order. He met with David Jacklin from Highways and they are going to try and give some of the grass verge areas that NCC cut to Serco. With regards to the Trod there is match funding available from Breckland District Council and NCC. The District Cllr said that if you come across any homeless people looking for shelter refer them to the District Council. He has no update on the cloths and glass bins. Local Planning Committee – there are no plans to build any more housing in Weeting.

7.7 County Councillors Report

County Cllr I Monson said there is not much enthusiasm at County level regarding Devolution, there is going to be more consultation regarding this over the next three months, if it goes ahead it will radically change the Norfolk Council and he will be seeking our opinions on this matter. There is adult education available for adults that dropped out of school early, he advised that they look up West Suffolk education service on the web for more information. Highways – there is funding available at 50% from Norfolk County Council for various highways jobs that the Village is looking at such as the Trod. Cllr Lister asked about the Coffee Cup sign outside the garage, The Chair suggested that the Parish Council contact the owner in the first instance.

8. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None

9. FINANCE

9.1 To Agree and Sign the Payments for March / April invoices

The payments for March /April were agreed this was proposed by Cllr Prosser, seconded by Cllr Lister and all agreed.

The following payments were authorised on Thursday the 21st April 2016. The cheques were signed by Cllr M Burlingham and Cllr J Prosser.

Balance for March 2016 **£21,056.64**

Minus the following direct debits

E-On Street Lights	£384.91
E-On Street Lights Parrots Piece	£11.63
Viridor Waste Collection	£47.52
Mr J Reay Salary Paid by DD	£200.00
Total Direct Debits	£644.06

Plus the following receipts

Precept	£18,250.00
Brecklands Grant	£1,748.50
Weeting Bowls	£18.75
Total Income	£20,017.25
Total after Direct Debits and Income	£40,429.83

Cheques	Description	Total
103148	Mrs P Angus - Salary - Mileage- Post	£505.81
103149	Void	£0.00
103150	Mrs W Stevens - Sick Pay for Mr G Stevens *	£657.80
103151	Mr Terry Hawkins Monthly website update	£30.00

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103152	Westcotec Ltd	£194.08
103153	Viking Stationers - 200 Strong Black Sacks	£39.56
103154	Viking Stationers - new files etc.	£148.82
103155	Viking Stationers - printer inks	£21.43
103156	Chase Timber Products	£42.98
103157	E-On Football Club electricity	£10.25
103158	Brandon Football Club - Pitch Rent	£300.00
103159	Came and Company - Parish Insurance	£1,955.73
103160	Mr J Reay - Salary/Diesel/Bark Chips/Black Sacks	£269.11
103161	NALC - Subscription	£287.28
103162	Weeting Village hall hire	£26.25
103163	Mrs S Walmsley - Memorial garden plants	£183.91

Total Cheques paid	£4,673.01
Balance in Community Account April 2016	£35,756.82
Balance in Savings Account	£21,732.22

* Clerks sick pay for Mr G N Stevens cheque made to Mrs W Stevens as due to separate accounts Mrs Stevens unable to access Mr Stevens Bank account.

9.2 Amendments to payments for December 2015 minutes -to agree amendments to the payments recorded in December Minutes.

Cllr Lister proposed that the following amendments to payments that were incorrectly entered in the December minutes be accepted as correct this was seconded by Cllr Walmsley and all agreed.

Date	Payment to	Cheque No or DD	Value Inc VAT
17/12/2016	E-on	103087	12.85
17/12/2016	Void Cheque	103091	0.00
17/12/2016	Westcotec	103090	194.08
17/12/2016	G N Stevens	103092	15.55
17/12/2016	G N Stevens	103093	25.00
17/12/2016	G N Stevens	103094	150.00
17/12/2016	Void Cheque	103095	0.00
17/12/2016	Void Cheque	103096	0.00
17/12/2016	HMRC	103097	94.60
17/12/2016	Elveden Xmas tree	103098	174.00
17/12/2016	Postprint	103099	737.00
17/12/2016	TOP Garden Services	103100	480.00
17/12/2016	SLCC	103101	118.00
17/12/2016	J Reay	103102	92.73
17/12/2016	Terry Hawkins - Website	103103	30.00
17/12/2016	Weeting Village Hall	103104	18.75
17/12/2016	Expenses for party	103105	250.73
17/12/2016	G N Stevens	103106	671.70
17/12/2016	J Reay	103107	270.94
17/12/2016	J Reay	103108	185.14
17/12/2016	Weeting Village Hall	103109	30.00
17/12/2016	S Walmsley/Diddlington	103110	319.99
17/12/2016	E-on	DD	10.07
17/12/2016	E-on	DD	372.49
17/12/2016	Viridor	DD	45.56
17/12/2016	J Reay	DD	200.00

December meeting Total 4499.18

9.3 Amendments to payments for January 2016 minutes – to agree amendments to the payments recorded in January Minutes – same as above

Cllr Lister proposed that the following amendments to payments that were incorrectly entered in the December minutes be accepted as correct this was seconded by Cllr Walmsley and all agreed.

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11.01.16	E-on	DD	384.91
17.01.16	Viridor	DD	65.72
17.01.16	J Reay	DD	200.00
17.01.16	Weeting Village Hall	102999	18.75
17.01.16	Weeting Village Hall	103000	7.50
17.01.16	E-on	103111	10.07
17.01.16	Westcotec	103112	194.08
17.01.16	Westcotec	103113	72.00
17.01.16	G N Stevens	103114	762.91
17.01.16	G N Stevens	103115	7.99
17.01.16	G N Stevens	103116	25.00
17.01.16	J Reay	103117	102.44
17.01.16	J Reay	103118	39.00
17.01.16	CPRE	103119	36.00
17.01.16	HMRC	103120	114.25
17.01.16	Terry Hawkins - Website	103121	30.00

January Total Payments 1419.99

9.4 Internal Audit 2015-2016 to agree that Serena Barnes – Book Keeping Solutions carries out the internal audit in preparation for the external audit.

This was proposed by Cllr Lister seconded by Cllr Walmsley and all agreed.

9.5 Donation of Microscopes for the School

The Chair left the room for this part of the meeting. Cllr Lister explained that the Chair had purchased 3 microscopes for the school at a cost of £239.97, Cllr Childerhouse proposed that the Parish Council reimburse the chair for this amount, this was seconded by Cllr Prosser and all agreed. The Parish Council will donate these to the school.

9.6 Bacs payment for Handyman salary

The Clerk explained said that a signatory from the Parish Council would need to phone the bank every month to arrange for a Bacs payment to be made to the handy man, it was agreed that this would not be practical.

10. PLANNING APPLICATIONS

3PL/2016/0288 4 Saxon Place IP26 0QP

Replace existing attached flat roofed garage with pitched roof garage and dining room dated 9th March 2016

No objections

3PL/2015/0285 42 Angerstein Close IP27 0RL

First floor extension & alterations dated 9th March 2016

Permission granted 13th April 2016

11. MEMBERS' MATTERS - items for next Agenda (for information, not discussion)

The Chair said the May meeting will be the Annual Parish Meeting starting at 6.30 followed by the Annual Parish Council Meeting started at 7.00pm. The Clerk told the Cllrs that she is on holiday from 9th May until 17th May.

With nothing more to discuss the meeting closed at 8.34pm

Chairman: _____ Date: _____